

City Council Finance Committee Meeting Notes

Tuesday, January 28, 2014

7:00PM

Hurley Building

Present: Finance Committee members: Taylor, Terwilliger, Wade, White
Council members: Boni, Bucci, Cutri, Mayor Polimeni, Whitcomb
City Staff: City Manager Forrest, Assistant City Manager White

1. 2014 Road Program

Assistant City Manager White reviewed a proposed 3-part city-street program:

1. Reconstruction – Six streets are targeted for full reconstruction. They are Scotland Road, Brook Street, Hubbell Street, Dungan Street from Hubbell to Union, Antis Street, and Bates Street. Timetable is 2014 for design/construction bid and 2015 for construction. Estimated cost is \$2.5MM. The project would be bond-funded and timed to maintain annual debt service payments at a constant level in the General Fund budget, as some current bonds mature.
2. Refurbishment – Mill/fill projects are planned for West Street (2014) followed in 2015 and beyond by Fort Hill Avenue and North Bloomfield Road at projected costs of \$250K, \$500K, and \$500K, respectively. The North Bloomfield Road project would include road contouring and drainage-ditch rebuilding/covering to enhance drainage. These projects are intended to be funded with NYS CHIPS funds.

The North Bloomfield Road project raised the most comments from members of the public and Councilmember Wade. All described a number of problems with the current situation including safety, condition of the lawns adjacent to the drainage ditch, the ditch itself, inadequate drainage, driveway flooding, mud, and other issues. All expressed the desire to put this project, perhaps with an expanded scope that might include sidewalks, number one on the priority list. Staff will review and report back at the next Finance Committee meeting regarding the priority order and scope of this set of projects.

3. 2014 Street Maintenance – Crack seal and oil/stone treatment with costs covered by the General Fund budget. A total of 55-60 streets are targeted. This year's maintenance continues a long-standing practice of treating city streets every 5-7 years in order to extend the street life, saving considerable money in the long run.

Action Taken: No formal action, information topic primarily. Council gave informal OK to solicit design bids for the reconstruction projects.

2. Main Street Streetscape

Assistant City Manager White presented a final report on the cost of the Streetscape project which wrapped up this past October. Total cost was \$1.711MM vs. \$1.714 final budget with amendments. Higher than anticipated contingency costs, driven mostly by subsurface infrastructure surprises, and some scope changes resulted in the project exceeding the \$1.6MM target that was in place when construction started.

Action Taken: No formal action, information topic only.

3. SRO Agreement

City Manager Forrest reviewed a proposed agreement with the Canandaigua City School District for the 2013-2014 School Resource Officer (SRO) program. The agreement is identical to the one for the previous school year and stipulates that the CCSD will reimburse the City \$37K to cover the full cost of the part-time City Police officer.

Action Taken: Committee agreed 4:0 to recommend to Council, in the form of a resolution, that the City Manager be authorized to enter into this agreement with the CCSD.

4. Fire Service Agreements with the Town of Canandaigua

City Manager Forrest reviewed two proposed three-year agreements with the Town of Canandaigua covering the years 2014-2016. One is to provide primary fire protection to boxes 200, 300, and 400 in the Town with the Town reimbursing the City of Canandaigua \$392,876 annually. The agreement stipulates that the City must staff Station 2 with a firefighter 24/7. It also allows for a year 2 and/or year 3 adjustment to the reimbursement if actual costs are outside a +/- 3% window. The second agreement allows the City to lease Station 2 from the Town for \$1/year

Action Taken: Committee agreed 4:0 to recommend to Council, in the form of two resolutions, that the City Manager be authorized to enter into these agreements with the Town of Canandaigua.

The meeting was adjourned at 8:45PM. The next meeting is scheduled for Tuesday, February 25.

Respectfully submitted,

James Terwilliger
Finance Committee Chair