

**REVISED AGENDA  
PLANNING COMMITTEE & FINANCE COMMITTEE  
TUESDAY, MARCH 1, 2022, 7:00 PM  
VIRTUAL VIA ZOOM:  
<https://us06web.zoom.us/j/89079597597>**

**Planning Committee:** Thomas Lyon, Chair  
Nick Cutri  
Steve Uebbing  
Dan Unrath

**Others Present:** Mayor Palumbo  
Karen White  
Renee Sutton

**Guests:** Matt Horn, CLDC

Chair Lyon opened the meeting and welcomed guests, City Staff and Councilmembers to discuss the first agenda item, **Special Event, Finger Lakes Winter Carnival**. City Manager Goodwin gave a brief overview. The Lake House will be holding an inaugural Finger Lakes Winter Carnival with events taking place at various locations within the City. The event is being coordinated with Bristol Mountain which is hosting the Northeast Freestyle Skiing Junior Championships and the BID featuring a welcome ceremony at The Commons, Downtown carnival games, food truck rodeo and fireworks on the City Pier. **Jim McGinn** and Chris Polito from the Lake House were present to speak, along with Denise Chaaple from the Bid. Jim McGinn gave an overview of the Winter Carnival scheduled for March 18, 19 and 20<sup>th</sup>. The group has requested a permit for the City Pier to be shut down for fireworks and a food truck redo for the Friday events. The group is also planning a fun run around Kershaw Park for Saturday. Chris Polito said that the United Way of Ontario County would be the designed charity. All tickets sales, including the fun run, revenue would go to the United Way. Denise Chaaple reviewed the downtown events for the weekend. There will be family games at the Commons, as well as a winter cornhole tournament in partnership with Bubbies Tavern. They are asking for Coach Street to be closed for a period of time Friday for the opening ceremony at Commons Stage for the parade, welcoming the skiers from Bristol Mountain. The parade will be from downtown to the waterfront, asking for CPD assistance on the crosswalks involved. Central on Main will also be closed for that weekend to accommodate the event. Councilmember Sutton inquired on the sponsorship opportunities for the event. There is \$32,000 in sponsorship opportunities that have not been fulfilled yet. The group is looking to partner with FLACE at Canandaigua National Bank with the hopes of turning this event into an annual event. The group is also planning other “winter” events throughout the year to continue the theme. They have hired a PR firm as well and have a web site, anticipated attendance is about a 1,000 people per day. The Mayor inquired on the tickets sales for \$10 each day. Free events will be happening but tickets are for the events in the Barn at the Lake House. Tickets sales come with a canvas logo bag, tasting cup and a tasting plate for each day of the festival. Councilmember Uebbing motioned to move the event before the finance committee, seconded by Councilmember Cutri, unanimously passed and carried.

Chair Lyon reviewed that the City is continuing to discuss custom, close-ended questions for the National Citizens Survey Review. No new details were added and this discussing will be continuing.

Councilmember Uebbing motioned to adjourn the meeting, seconded by Councilmember Cutri. Meeting adjourned at 7:24 pm. Unanimously passed and carried.

**Finance Committee:** Steve Uebbing, Chair  
Nick Cutri

Thomas Lyon  
Dan Unrath

Others Present: Mayor Palumbo  
Karen White  
Renee Sutton

City Staff: John Goodwin, City Manager  
Nancy Abdallah, City Treasurer

Guests: Matt Horn, CLDC  
Denise Chaaple, BID  
Chris Polito, the Lake House

Chair Uebbing opened the meeting and welcomed those present. He moved into reviewing the **Whole-Sale Water Rate and Water Plant Expansion Study**. The 2022 Water Fund Budget included funding to study the need to expand the water treatment plant based on increased development and increased water usage in the surrounding towns. The study also included a wholesale water rate study as the wholesale water sales agreement with the Towns of Canandaigua, Farmington, Hopewell and Manchester and the Village of Manchester will be expiring this year. An RFP was prepared and sent to ten (10) firms with two responding. City Staff reviewed the two proposals and recommends awarding the study to Raftelis at a total cost of \$39,000. City Manager Goodwin said that the need was discussed during the budget discussions last year as a way to help negotiate agreements with the local area Towns, creating a proper formula as these areas expand due to development and the need for water increases. The study would also look at potential expansion of the water treatment plant as well as other potential needs. The budget set aside \$50K for the study and the lowest proposal was from Raftelis for \$39K. Councilmember Unrath felt that it was a very reasonable and a fair price for the study. Councilmember Cutri motioned to approve, Councilmember Unrath seconds, motioned approved and carried.

**Chair Uebbing reviewed Awarding Sludge Polymer BID for Water Resource Recovery Facility**

Sludge polymer is a critical component of the waste water treatment process (helps in removal of water and thickening the sludge). Recently, DPW bid to supply sludge polymer and one bidder responded. Polydyne, Inc, located at 1 Chemical Plant Road, Riceboro, GA at a rate of \$1.51 per pound. Councilmember Lyon motioned to approve the bid, seconded by Councilmember Cutri, unanimously passed and carried.

**Chair Uebbing reviewed Canandaigua Local Development Corporation Request – Winter in Canandaigua Campaign as previously reviewed in the Planning meeting. Chair Uebbing reviewed that the CLDC** was approached to provide \$25,000 in funding towards an effort to promote Canandaigua as the Winter Capital of the Finger Lakes in an effort to build upon the summer tourism of Canandaigua. The CLDC has committed to fund \$10,000 towards the initiative and is requesting that the City and Town commit \$5,000 each and the Chamber of Commerce commit \$2,500. Matt Horn spoke and reviewed the request. He explained that the CLDC is focused on connectivity between the City and the Lakefront and creating economic events that drive traffic into downtown and vice versa. The CDLC Board committee \$10k. Councilmember Lyon asked about the FLACE planning, Matt said they are seeking to become their own 501c3 and have their financials housed at CNB. Councilmember Sutton does not wish to spend tax payer money on the event. The Mayor asked if there was a budget for council to review. Chris P said that there is one in progress and that the request was to help with a seed fund for the event. Councilmember White is not in favor or spending taxpayer money on the event. Councilmember Unrath asked for Bid's Board position. Denise said that the Board has not met yet but has been in discussion about the event at their last meet in December but the seed fund has not been discussed at the Board level. Further discussion around the ticket prices, FLACE details, wanting this to be a broader effort amongst the community. Councilmember Lyon said that the CLDC didn't want the event to benefit one specific organization. Councilmember Uebbing commented that the City already pays for a big event at the 4<sup>th</sup> of July without any sponsorships. He called for a motion. No motion was presented and he thanked the presenters for coming.

Chair Uebbing discussed the Civil Service positions, the Engineering Aide and Senior Clerk. City Manager Goodwin reviewed that neither position cause any budget issues and the position help better align in order to widen the pool of candidates. Councilmember Cutri motioned to approve the positions, seconded by Councilmember Unrath. Unanimously passed and carried.

Chair Uebbing called on City Treasurer Nancy Abdallah will review the unaudited 2021 financials. Nancy discussed the unaudited financials for 2021. Despite projecting and budgeting in an uncertain time, we ended up with a surplus of roughly \$1.5m with \$684K set aside to fund next year's insurance and retirement accounts. She then provided an overview of all the funds the City has. The 2021 Budget was reviewed by the New York State Comptroller's office and approved. The interactive spreadsheet will be e-mailed out to City Council. City Manager Goodwin addressed potential projects for the surplus funds: Antis/Bates Streets reconstruction, projected that was cut in 2014, repairs on Parks Buildings to repair and create year-round enclosed rental space and slight repair work on the Hurley Building.

Motion to adjourn by Councilmember Cutri, seconded by Councilmember Lyon unanimously passed and carried.

City Manager Goodwin noted that Exec Order on Meetings will expire in March, expects to be back in person for March 16<sup>th</sup>.

***Next Meeting: April 5, 2022***