

**CITY OF CANANDAIGUA**  
**APPLICATION FOR WATER SERVICE OR WATER METER**

Date: \_\_\_\_\_

Tax Map No. \_\_\_\_\_ Lot \_\_\_\_\_ House No. \_\_\_\_\_ on the \_\_\_\_\_ side of \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type Of Property: Residential \_\_\_ #of units \_\_\_ Commercial \_\_\_ Industrial \_\_\_ **NYSDOH Approval Req'd? (Y) (N)**

For the purpose of connecting a building to the public water system, it is subject to the rules, regulations and specifications of the City of Canandaigua.

1. Specifications for water connections and the Water Use Ordinance (City Code Section 669), as adopted by the City of Canandaigua, are to be strictly followed.
2. Provide on a separate sheet, a plot plan of the water connection which includes the proposed pipe size, material, proposed curb box and meter locations and any unusual installation features or requirements.
3. Commercial and industrial users must provide information on their expected water consumption and a copy of any application to be made to the NYS Department of Health as described in the Water Use Ordinance.
4. Permits for connections inside the house must be obtained from the Code Enforcement Office (585-337-2182).
5. A separate permit must be obtained from the Department of Public Works for any excavation within the limits of any City Street, or from the NYS DOT (585-396-4957) for excavation within the limits of any State Highway.
6. Inspection and approval of the building water connection must be given before the trench is backfilled. A minimum of eight (8) working hours advance notice of request for inspections must be given to the Department of Public Works (585-396-5060). Inspections are performed Monday through Friday between 8AM and 3PM.
7. Contractor's Certificate of Insurance, naming the City of Canandaigua as an additional insured, in the amounts specified, must be on file in the Department of Public Works.
8. A copy of this permit will be provided to the building owner upon satisfactory completion of the work.
9. The owner, and/or the owner's contractor, is responsible for all maintenance of water service connections between the curb box and the meter.
10. This permit expires thirty (30) days from the date issued if the installation has not been completed.
11. No Certification of Occupancy will be issued until water service connections have been inspected and paid for.

*I agree to follow all Local Laws and Rules and Regulations for the operation of the Water System as established and approved by the City as such may be, from time to time amended. I also agree to absolve the City of Canandaigua from any responsibility for future damage or maintenance of this building water and connection. I waive all claims and agree to release and hold harmless the City from any and all claims, losses, or damages I have or may have against the City relating to the installation of this water connection and/or this permit and its future maintenance. I further agree that the City of Canandaigua is not responsible for any damages that I may incur relative to the location of the water or its connection. I assume full and complete responsibility to locate said water for any house connection with the reliance upon any information that may have been supplied to me by the City and do further hold the City free from any damages for information that I have requested from them.*

OWNER (signature): \_\_\_\_\_

CONTRACTOR (name printed): \_\_\_\_\_ CONTRACTOR (signature): \_\_\_\_\_

**CONTACT UDIG-NY TO LOCATE BURIED UTILITIES PRIOR TO ANY EXCAVATION**  
**CALL 811 or CONTACT <https://udignny.org/>**

Approvals: Public Utilities \_\_\_\_\_  
Public Works Director \_\_\_\_\_

**Fees:** Application \$160.00   
Inspection \$150.00   
Cost of Standard Meter (up to ¾") \$370.00   
ROW Permit Fee \$100.00   
Meter tail piece (one side only) \$50.00   
**Total \$** \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_ Date Received: \_\_\_\_\_ By: \_\_\_\_\_ Check # \_\_\_\_\_ Cash \$ \_\_\_\_\_