

City of Canandaigua Park Facility Use Form

online rental available at CanandaiguaNewYork.gov

Representatives Name _____ Organization (if applicable) _____

Email address _____ **Phone** _____

Address _____ **Birthdate:** _____

Rental Date(s): _____ **Time:** _____

Purpose: (circle one) Private Event Special Event (public)

Circle All That Apply

		City Resident	Non-Resident	Total
Kershaw Park Gazebo Rental Gazebo <small>(Non-refundable cancellation fee of \$25; \$100 if reserved for entire day. No refund given if cancellation is within two weeks of reservation.)</small>		\$50/Two-Hours +\$25 Deposit	\$75/Two-Hours +\$25 Deposit	<input style="width: 100px; height: 20px;" type="text"/>
<div style="display: flex; justify-content: space-around; font-size: small;"> 1 2 3 4 5 </div> Kershaw Park Shelter Rental Shelter numbers run west to east <small>(Non-refundable cancellation fee of \$10. No refund given if cancellation is within two weeks of reservation.)</small> <small>Rentals at Kershaw Park do not include beach access. Beach admission for City residents - \$1, Non-Resident Adults - \$5, NR Children 5-18yrs - \$2, 5yrs & under - free</small>		\$40/Day	\$80/Day +\$25 Deposit	<input style="width: 100px; height: 20px;" type="text"/>
Facility Rental Sonnenberg Park Jefferson Park Baker Park <small>(Non-refundable cancellation fee of \$10. No refund given if cancellation is within two weeks of reservation.)</small>		\$40/Day	\$80/Day +\$25 Deposit	<input style="width: 100px; height: 20px;" type="text"/>

ALL CITY PARKS ARE CARRY-IN, CARRY-OUT

Checks Payable to "City of Canandaigua"

Total Due

Complete, sign and return with payment to: **City of Canandaigua, Parks Department, 205 Saltonstall St., Canandaigua NY 14424**

*** RESERVATIONS ARE SECURED ONLY WHEN PAYMENT IS RECEIVED***

*Deposit will be returned upon satisfactory inspection by parks staff. Any garbage left behind and/or cleaning of facility will result in non-refund.
Any questions or conflicts on the day of your reservation should be addressed with the City of Canandaigua Police Department.

I have read and agree to comply with the attached Rules and Regulations for Park Facility Usage. I understand that I must present this form upon request, that it is non-transferrable and may be revoked at any time. This organization or individual agrees to hold harmless the City of Canandaigua against any claims for both property damage and bodily injury from this event.

Signature: _____ **Date:** _____

Office Use Only:

Approved: _____ Denied: _____ Signature: _____ Date: _____

Fee Collected: Check #: _____ Cash: _____ Credit: _____ Total: \$ _____ **Inspection Results: PASS FAIL N/A**