

MINUTES OF THE CANANDAIGUA CITY
COUNCIL MEETING
THURSDAY, MAY 7, 7:00 P.M.
City Council Chambers
City Website: canandaiguanewyork.gov

Mayor Polimeni called the meeting to order at 7:00 PM

Pledge of Allegiance:

Roll Call:

Members Present:

Councilmember Ward 2 Ian Boni
Councilmember Ward 3 Karen White
Councilmember-at-Large Maria Bucci
Councilmember-at-Large Donna Cator
Councilmember-at-Large James Terwilliger
Councilmember-at-Large David Whitcomb
Mayor Ellen Polimeni

Members Absent:

Councilmember Ward 1 Nick Cutri
Councilmember Ward 4 Cindy Wade

Also Present:

City Manager David R. Forrest
Corporation Counsel Michele O. Smith
Deputy City Clerk-Treasurer Carol A. Jensen
Assistant City Manager John D. Goodwin

Mayor Polimeni stated that Councilmember Ward 1 Cutri and Councilmember Ward 4 Wade have been excused from the Council meeting.

Review Core Values: Councilmember Councilmember-at-Large Cator read the Community Core Values: As residents, city staff and appointed & elected officials of the City of Canandaigua, our decisions and actions will be guided by these core values: Responsive, Participatory Governance; Caring & Respect; Integrity; Heritage; Stewardship; and Continuous Improvement.

Approval of Minutes: Councilmember-at-Large Terwilliger moved for the approval of the Council Minutes of April 2, 2015. Councilmember-at-Large Bucci seconded the motion.

Vote Result: Carried unanimously by voice vote. (7-0)

Councilmember-at-Large Terwilliger moved for the approval of the Council Minutes for the Special Council Meeting on April 16, 2015. Councilmember-at-Large Cator seconded the motion.

Vote Result: Carried unanimously by voice vote. (7-0)

Recognition of Guests:

- Mayor Polimeni read a proclamation declaring the month of May “Poppy Days”. Members from the American Legion Auxiliary spoke on the meaning of “Poppy Days”.
- Mayor Polimeni also proclaimed that May 10-16 was Women’s Lung Health Week.
- Joel Freedman, Canandaigua, encouraged the City of Canandaigua to not use glue traps for mice in Baker Park.
- Mayor Polimeni presented the NYCOM first place award for shared IT services with the City of Geneva.

- Tom Zuber, CPA, from Raymond F. Wager, CPA PC, presented the final audit report to council for the year ending December 31, 2014. He stated that the City received an unmodified opinion with no material weaknesses or significant deficiencies reported.

Committee Reports:

Environmental: Councilmember Ward 2 Boni reported that the Environmental Committee met on April 14th and discussed the following.

SEE COMMITTEE NOTES - APPENDIX A

- The Ontario County Landfill: What Does the Future Hold? – Dave Baker, City Supervisor
- I Love My Park Day
- Sonnenberg Park Skating Rink

Planned Unit Development Mayor Polimeni reported that the Planned Unit Development Committee met on April 16th and discussed the following:

SEE COMMITTEE NOTES - APPENDIX B

- Cottages at Canandaigua: Review of Final Site Plan
- KFC: Review of Final Site Plan

Ordinance: Councilmember-at-Large Whitcomb reported that the Ordinance Committee met on April 21st and discussed the following:

SEE COMMITTEE NOTES - APPENDIX C

- Proposed Car Show in Niagara Street Parking Lot
- Chamber Perspective on City Zoning – Staff Reaction
- Dailey Avenue – Discussion of Potential Change to One-Way
- Niagara Street Parking Lot Potential for One-Way

Finance: Councilmember-at-Large Terwilliger reported that the Ordinance Committee met on April 27th and discussed the following:

SEE COMMITTEE NOTES - APPENDIX D

- Surplus Vehicle Disposal – Impounded Automobiles
- Request for Funds for Special Needs Counselor and Replacement Supplies
- Street Reconstruction Bid
- Refurbishment of Tower 281 Bid
- Virtual Server Procurement
- Code Enforcement Software Procurement
- 2014 Audit Report
- Solar Array Project – Site System Lease Agreement; Power Purchase Agreement
- Watershed Commission Contract

- Overtime Report
- Government Efficiency Plan

Planning: Councilmember Ward 4 Wade reported that the Planning Committee met on April 7th and called a meeting of the whole and discussed the following:

SEE COMMITTEE NOTES - APPENDIX E

- Dog Park
- Walkability Study
- Tom's Mobil

Councilmember Ward 4 Wade reported that the Planning Committee met on May 5th and called a meeting of the whole and discussed the following:

SEE COMMITTEE NOTES - APPENDIX F

- Methods of Communicating with Residents
- Canandaigua Emergency Squad
- Dog Park
- Walkability Study
- Toter Bid

Resolutions:

Resolution #2015-038: (Tabled)

A RESOLUTION OF THE CANANDAIGUA CITY COUNCIL ISSUING FINAL SITE PLAN APPROVAL FOR THE PROPOSED COTTAGES AT CANANDAIGUA RESIDENTIAL COMMUNITY, PLANNED UNIT DEVELOPMENT

Resolution #2015-040:

Moved: Councilmember-at-Large Cator
Seconded: Councilmember Ward 2 Boni

A RESOLUTION ESTABLISHING PETTY CASH FUNDS FOR KERSHAW PARK AND THE SUMMER CAMP PROGRAMS

WHEREAS, cash funds in the amount of one hundred and fifty dollars (\$150) are needed for non-resident admission to the beach area at Kershaw Park during the summer season; and

WHEREAS, cash funds in the amount of two hundred dollars (\$200) are needed for the weekly collection of Summer Day Camp and Kiddie Camp fees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that the City Manager is hereby authorized to establish a petty cash fund from the General Fund in the amount of three hundred fifty dollars (\$350) for use at Kershaw Park and the Summer Day Camp and Kiddie Camp programs during the summer season of 2015.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-041:

Moved: Councilmember Ward 2 Boni
Seconded: Councilmember-at-Large Cator

A RESOLUTION DECLARING IMPOUNDED VEHICLES SURPLUS

WHEREAS, there exists certain impounded vehicles, so noted on the attached list, that have not been claimed by their owners; and

WHEREAS, it is necessary to declare as surplus the vehicles on the attached list so that they may be sold at public auction or via sealed bid;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby declares as surplus the vehicles contained on the attached list and that they are to be sold to the highest bidder at a public auction or through sealed bids.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-042:

Moved: Councilmember Ward 3 White
Seconded: Councilmember Ward 2 Boni

A RESOLUTION AUTHORIZING THE CITY MANAGER, ON BEHALF OF THE CITY OF CANANDAIGUA AS A MEMBER OF THE WATERSHED COMMISSION, TO EXECUTE A CONTRACT WITH ONTARIO COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR CONTINUANCE OF THE WATERSHED INSPECTOR PROGRAM

WHEREAS, under the provisions of Part 132 of Chapter III, of Title 10, of the Public Health Laws of the State of New York, which established the Canandaigua Lake Watershed Rules and

Regulations, the Members of the Commission, including the City of Canandaigua, have determined that they want to continue to provide for management and control of the Canandaigua Lake Watershed, through the continuance of a Watershed Inspector program; and

WHEREAS, under provisions of Chapter III, Section 9, Subsection 3, of New York State Conservation District Law, which provide for the District to enter into agreements with any agency in carrying on erosion control, flood prevention and sediment damage prevention operations, and control and abatement of non-point sources of water pollution for effective conservation and utilization of the lands and waters; and

WHEREAS, the City of Canandaigua is willing to enter into this agreement with the understanding that all other Members of the Watershed Commission will also enter into similar agreements with the Ontario County Soil and Water Conservation District;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that the Manager is authorized to execute an Agreement for Ontario County Soil and Water Conservation District to manage the Watershed Inspector Program, provided that the Agreement clearly sets forth that the City's compensation for services shall be limited to and shall not exceed the City's pro-rata financial liability to the Canandaigua Lake Watershed Commission on an annual basis.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-043:

Moved: Councilmember-at-Large Terwilliger

Seconded: Councilmember Ward 2 Boni

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK (THE "CITY"), AMENDING AND RESTATING IN ITS ENTIRETY RESOLUTION NO. 2014-029, DATED APRIL 3, 2014, AUTHORIZING THE ISSUANCE OF \$2,900,000 SERIAL BONDS OF THE CITY TO FINANCE VARIOUS PUBLIC IMPROVEMENTS AND PURPOSES

WHEREAS, the City Council (the "City Council") of the City of Canandaigua (the "City") by bond resolution numbered 2014-029 and dated April 3, 2014 (the "Original Bond Resolution"), authorized the issuance of \$2,500,000 in serial bonds of the City to finance the estimated cost of various public improvements and purposes, consisting of (i) the reconstruction and resurfacing of Scotland Road, Brook Street, Hubbell Street, Dungan Street from Hubbell Street west to Union Street, Antis Street and Bates Street, (ii) the reconstruction and replacement of water distribution lines along Scotland Road, Brook Street, Hubbell Street, Dungan Street from Hubbell Street west to Union Street, Antis Street and Bates Street, and (iii) reconstruction and replacement of sewer lines

(including sanitary and surface drainage) and catch basins along Scotland Road, Brook Street, Hubbell Street, Dungan Street from Hubbell Street west to Union Street, Antis Street and Bates Street; and

WHEREAS, the City Council has learned that (i) the estimated cost of the street reconstruction project described in Section 1 of the Original Bond Resolution has increased above the estimated maximum cost of \$1,500,000 set forth in such section, and as such the City Council intends to remove Antis and Bates Streets from such project and increase the maximum estimated cost of the remaining portion of such project, and the maximum principal amount of the serial bonds to be issued for such project, to \$1,613,000, (ii) the estimated cost of the reconstruction and replacement of water distribution lines project described in Section 2 of the Original Bond Resolution has increased above the estimated maximum cost of \$500,000 set forth in such section, and as such the City Council intends to remove Antis and Bates Streets from such project and increase the maximum estimated cost of the remaining portion of such project and the maximum principal amount of the serial bonds to be issued for such project, to \$666,500, and (iii) the estimated cost of the reconstruction and replacement of sewer lines project described in Section 3 of the Original Bond Resolution has increased above the estimated maximum cost of \$500,000 set forth in such section, and as such the City Council intends to remove Antis and Bates Streets from such project and increase the maximum estimated cost of the remaining portion of such project and the maximum principal amount of the serial bonds to be issued for such project, to \$620,500; and

WHEREAS, all conditions precedent to the financing of the capital projects described herein, including compliance with the provisions of the State Environmental Quality Review Act (collectively, "SEQRA"), have been performed and therefore no further action need be taken by the City Council under SEQRA as a pre-condition to the adoption of this resolution; and

WHEREAS, the City Council now intends to amend and restate the Original Bond Resolution in its entirety in accordance with this resolution to authorize such increases in the maximum estimated costs and such increases in the maximum principal amount of serial bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK (the "CITY") (by the affirmative vote of not less than two-thirds of all the members of such body), that Resolution 2014-029, dated April 3, 2014, is hereby amended and restated in its entirety to read AS FOLLOWS:

SECTION 1. The City is hereby authorized to issue \$1,613,000 principal amount of serial bonds pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law") to finance the reconstruction and resurfacing of Scotland Road, Brook Street, Hubbell Street, and Dungan Street from Hubbell Street west to Union Street, including sidewalks, curbs, gutters, drainage, landscaping, grading or improving right-of-way improvements in connection therewith and any other appurtenant or incidental costs and expenses. The estimated maximum cost of the aforementioned specific object or purpose, including all costs incidental thereto or in connection with the financing thereof, is \$1,613,000 and said amount is hereby appropriated therefor. The plan of financing includes the issuance of \$1,613,000 in serial bonds of the City, or bond anticipation notes issued in anticipation thereof, to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable. It is hereby determined that the period of probable usefulness for the

aforementioned specific objects or purposes is fifteen (15) years, pursuant to subdivision 20(c) of paragraph a. of Section 11.00 of the Law.

SECTION 2. The City is hereby authorized to issue \$666,500 principal amount of serial bonds pursuant to the Law to finance the estimated cost of the reconstruction and replacement of water distribution lines along Scotland Road, Brook Street, Hubbell Street, and Dungan Street from Hubbell Street west to Union Street, including the reconstruction and/or replacement of water mains, service laterals, fire hydrants and any equipment, furnishings, machinery, apparatus, appurtenances, ancillary, related or incidental improvements and expenses required in connection therewith. It is hereby determined that the maximum estimated cost of the aforementioned specific objects or purposes is \$666,500, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$666,500 in serial bonds of the City authorized to be issued pursuant to this section, or bond anticipation notes issued in anticipation of such serial bonds and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is hereby determined that the period of probable usefulness for the aforementioned specific objects or purposes is forty (40) years, pursuant to subdivision 1. of paragraph a. of Section 11.00 of the Law.

SECTION 3. The City is hereby authorized to issue \$620,500 principal amount of serial bonds pursuant to the Law to finance the estimated cost of the reconstruction and replacement of sewer lines (including sanitary and surface drainage) and catch basins along Scotland Road, Brook Street, Hubbell Street, and Dungan Street from Hubbell Street west to Union Street, including any equipment, furnishings, machinery, apparatus, appurtenances, and any ancillary, related or incidental improvements and expenses required in connection therewith. It is hereby determined that the maximum estimated cost of the aforementioned specific objects or purposes is \$620,500, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of the issuance of \$620,500 in serial bonds of the City authorized to be issued pursuant to this section, or bond anticipation notes issued in anticipation of such serial bonds and the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is hereby determined that the period of probable usefulness for the aforementioned specific objects or purposes is forty (40) years, pursuant to subdivision 4. of paragraph a. of Section 11.00 of the Law.

SECTION 4. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. This resolution shall constitute a declaration of official intent to reimburse the expenditures as part of the projects described herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 5. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the City by appropriation for (a) the amortization

and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 6. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations and of Section 21.00, Section 50.00, Section 54.90, and Sections 56.00 through 60.00, and Section 62.10 and 63.00 of the Law, the powers and duties of the City Council relative to authorizing bond anticipation notes and prescribing the terms, form and contents as to the sale and issuance of bonds herein authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the City Treasurer, the chief fiscal officer of the City. Further, in connection with bonds and bond anticipation notes issued under the authority of Sections 2 and 3 hereof, the power to contract with and issue bonds and bond anticipation notes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Law and to approve the terms, form and content of such bonds and bond anticipation notes, consistent with the provisions of the Law, is hereby delegated to the City Treasurer. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for one or more of the objects or purposes authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more objects or purposes authorized by this resolution or other resolutions of the City Council, then the power of the City Council to determine the “weighted average period of probable usefulness” (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the City Treasurer, as the chief fiscal officer of the City.

SECTION 7. The City Treasurer is hereby further authorized, at his sole discretion, to execute a project financing and loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific objects or purposes described in Sections 2 and 3 hereof, or a portion thereof, by a serial bond, and, or a bond anticipation note issue in the event of the sale of same to the New York State Environmental Facilities Corporation.

SECTION 8. The City Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The City Treasurer is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The intent of this resolution is to give the City Treasurer sufficient authority to execute those applications, agreements, and instruments or to do any similar acts necessary to

affect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this City Council.

SECTION 11. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

(a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or

(b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

(c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 12. This bond resolution shall take effect immediately and the City Clerk is hereby authorized and directed to publish the foregoing resolution, or a summary thereof, together with a notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the City (a) for such publication, and (b) for the publication of the notice of sale in connection with any bonds issued pursuant to this resolution.

This resolution shall take effect immediately.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-044:

Moved: Councilmember-at-Large Whitcomb

Seconded: Councilmember-at-Large Cator

**A RESOLUTION AWARDING A CONTRACT FOR THE REFURBISHMENT OF THE
2006 SPARTAN/ROSENBAUER AERIAL APPARATUS**

WHEREAS, bids were advertised on March 31, 2015 for the refurbishment of the 2006 Spartan/Rosenbauer aerial apparatus; and

WHEREAS, Colden Enterprises was the only bidder to submit a bid by the deadline of 2:30 PM on April 17th, 2015; and

WHEREAS, Colden Enterprises submitted a bid of \$74,731.77, \$14,731.77 more than the budgeted amount of \$60,000 for the project; and

WHEREAS, the City Manager and the Fire Chief recommend a contract be awarded to Colden Enterprises to complete the necessary refurbishment; and

WHEREAS, the City Manager recommends that the \$14,731.77 shortfall be funded through an interfund transfer from the capital reserve fund;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute a contract with Colden Enterprises of 750 Ontario Street, Kenmore, NY 14217 for a not-to-exceed fee of \$74,731.77; and further authorizes that the shortfall be fund through an interfund transfer from the capital reserve fund.

Discussion: Council requested that the Clerk-Treasurer give a report of budget amendments at the next Finance Committee meeting.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-045:

Moved: Councilmember-at-Large Cator

Seconded: Councilmember-at-Large Bucci

**A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE
CONTRACT FOR VIRTUALIZED SERVERS**

WHEREAS, the City currently operates utilizing six servers that are outdated, do not meet current disaster recovery standards and cannot provide long term support for current or planned software investments and application upgrades; and

WHEREAS, the IT Director recommended that the City virtualize its servers to provide redundancy, improve disaster recovery, extend the life of older applications and improve server management; and

WHEREAS, a request for proposals for the purchase of hardware, software, installation and option for future support for virtualized servers was prepared and sent to four area information technology firms; and

WHEREAS, after careful review of the proposals received, the IT Director recommended Integrated Systems due as the compatibility with existing IT infrastructure, lowest networking and IT support costs, and knowledge of the City's IT infrastructure; and

WHEREAS, in order to complete the virtualization project budget amendments within the Technology Fund are necessary including an appropriation of \$10,000 from the Technology Fund, Fund Balance;

WHEREAS, the recommendation was presented to the Finance Committee at their April 27, 2015 meeting and received committee support;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that the City Manager is authorized to execute a professional services contract with Integrated Systems, 7588 Main Street Fishers, Victor, NY 14564, in an amount not to exceed \$56,389 and be it further;

RESOLVED, that \$10,000 is herein appropriated from the Technology Fund, Fund Balance.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-046:

Moved: Councilmember Ward 3 White
Seconded: Councilmember-at-Large Cator

A RESOLUTION AWARDING A CONTRACT FOR THE PURCHASE OF CODE ENFORCEMENT SOFTWARE

WHEREAS, the city has been exploring code enforcement software for several years; and

WHEREAS, the desired software would, among other things, maintain data related to building permits, property inspections, violations and planning and zoning applications; and

WHEREAS, in early 2015 city staff issued a RFP to solicit formal proposals from software companies; and

WHEREAS, three companies submitted proposals, but only one company, Muncity, offers a product that met all the major department requirements; and

WHEREAS, Muncity's cost proposal is \$47,100, \$100 more than the budgeted amount of \$47,000 for the software; and

WHEREAS, the City Manager and Director of Planning and Economic Development recommend that a contract be awarded to Muncity; and

WHEREAS, the City Manager recommends that the \$100 shortfall be funded by the Technology Fund, Fund Balance;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute a contract with Municipity of 781 Elmgrove Road, Rochester, NY 14624 for a not-to-exceed fee of \$47,100; and further authorizes that the shortfall be funded from the Technology Fund, Fund Balance.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-047:

Moved: Councilmember Ward 2 Boni
Seconded: Councilmember-at-Large Bucci

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A SITE LEASE AND POWER PURCHASE AGREEMENT WITH RER SOLAR 1, LLC RELATIVE TO THE INSTALLATION AND MANAGEMENT OF SOLAR ARRAYS ON CITY PROPERTY

WHEREAS, in 2014 City staff and representatives of RER Solar 1 entered into talks about developing two solar arrays on City property; and

WHEREAS, the proposed project was discussed at the September 9, 2014 Environmental Committee meeting and the April 27, 2015 Finance Committee meeting; and

WHEREAS, the proposed site for the project is the former City Transfer Station located at 4620 County Road 46 in the Town of Canandaigua; and

WHEREAS, on September 11, 2014 the City Manager executed a Letter of Intent, expressing the desire of the City to move the project forward, and

WHEREAS, by Resolution #2015-032 the City Council previously authorized RER Solar 1 to apply for applicable NYSERDA grants to fund construction of the project and also to apply for interconnection agreements with RG&E;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that the City Manger, in consultation with Corporation Counsel, is authorized to negotiate and execute a 25-year Site Lease and Power Purchase Agreement with RER Solar 1 relative to the installation and management of 2 solar arrays on City property located at 4620 County Road 46, in the Town of Canandaigua.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-048:

Moved: Councilmember-at-Large Bucci

Seconded: Councilmember-at-Large Cator

**A RESOLUTION REQUESTING FUNDS FOR A
SPECIAL NEEDS COUNSELOR FOR THE SUMMER DAY CAMP PROGRAM**

WHEREAS, the Canandaigua Day Camp supports the inclusion of special needs children in the day camp program and has collaborated with Ontario ARC, a not-for-profit organization, dedicated to assisting individuals with developmental disabilities, to provide special needs counselors; and

WHEREAS, Ontario ARC has been able to continue to fund two positions through donations and grant funding for the last several years, but can only fund one position for the upcoming summer camp; and

WHEREAS, the Parks and Recreation Department is seeking funds in the amount of \$1,100 to support a second special needs counselor for the summer day camp program through a department budget transfer in the Parks budget; and

WHEREAS, the request in the amount of \$1,100 will pay for one half of the position, with the Town of Canandaigua also contributing \$1,100 for the seven week position; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that funds in the amount of \$1,100 be transferred from the Parks budget to support a second special needs counselor for the summer day camp program.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-049:

Moved: Councilmember-at-Large Terwilliger

Seconded: Councilmember-at-Large Cator

A RESOLUTION AWARDING A CONTRACT TO SEALAND CONTRACTORS CORP. FOR THE GENERAL CONSTRUCTION OF, AND RAISING THE BONDING LIMIT AUTHORIZATION FOR, THE 2015 MULTIPLE STREET RECONSTRUCTION PROJECT.

WHEREAS, the City of Canandaigua Department of Public Works has advertised for bids for the general construction of the 2015 Multiple Street Reconstruction Project which included the reconstruction of Antis, Bates, Hubbel, Brook and Dungan Streets and Scotland Road; and

WHEREAS, six potential bidders acquired plans, specifications and contract documents for the project, and

WHEREAS, two bids were received for the project, both of which were over the project budget, with the low bid being submitted by Sealand Contractors Corp., 85 High Tech Drive, Rush, New York 14543, in the amount of \$2,973,000.00; and

WHEREAS, funding for this project is available in the 2015 City of Canandaigua bond authorization, divided between the General Fund Capital, \$1,500,000, the Sewer Fund Capital, \$500,000, and the Water Fund Capital, \$500,000, for a total of \$2,500,000; and

WHEREAS, after consideration of all the options it is the staff recommendation to remove Antis and Bates Streets from the project scope, which resulted in a revised bid from the apparent low bidder of \$2,398,040.60; and

WHEREAS, the total project costs is now estimated to include the following,

- \$2,398,040.60 for the construction
- \$220,000 for engineering and inspection
- \$200,000 construction contingency
- \$35,000 estimated bond issuance costs
- \$45,000 direct bill items (e.g., compaction testing of placed materials); and

WHEREAS, this generates a total potential project cost of \$2,898,040.60, which will be covered by the amended bond authorization of \$2,900,000; and

NOW, THEREFORE, BE IT RESOLVED that the Canandaigua City Council hereby authorizes the City Manager to execute a contract with Sealand Contractors Corp., 85 High Tech Drive, Rush, New York 14543, to complete the general construction of the 2015 Multiple Street Reconstruction Project, in the amount not to exceed \$2,398,040.60;

AND, THEREFORE, BE IF FURTHER RESOLVED that the Canandaigua City Council hereby authorizes the City Manager to approve the use of construction contingency on this project not to exceed \$200,000.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None.

Resolution #2015-050:

Moved: Councilmember-at-Large Bucci

Seconded: Councilmember Ward 3 White

**A RESOLUTION AWARDING A CONTRACT TO
WASTEQUIP LLC FOR THE PURCHASE
OF RECYCLING CONTAINERS**

WHEREAS, the City of Canandaigua is expanding and increasing the use, effectiveness and efficiency of its municipal recycling program by providing a larger recycling container to residents; and

WHEREAS, the City received a grant from the New York State Department of Environmental Conservation for 50% of the total cost of the purchase of the larger recycling containers; and

WHEREAS, the City advertised for bids on April 9, 2015 and notified eight firms and received three bids on April 22, 2015; and

WHEREAS, the lowest bid was received from Cascade Engineering at a total bid of \$145,027.20, however, the bid did not meet the bid specifications; and

WHEREAS, staff recommended that the contract be awarded to the next lowest bid received by Wastequip LLC totaling \$160,672; and

WHEREAS, this recommendation was presented to the Planning Committee at their May 5, 2015 meeting and received committee support; and

WHEREAS, sufficient funds were appropriated in the 2015 Capital Budget;

NOW, THEREFORE, BE IT RESOLVED that the Canandaigua City Council hereby authorizes the City Manager to execute a contract with Wastequip LLC, 841 Meacham Road, Statesville, North Carolina 28677 for the purchase of recycling containers for a total cost of \$160,672.

The motion CARRIED UNANIMOUSLY on the following vote:

***AYES:** Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.*

***NOES:** None*

Resolution #2015-051:

Moved: Councilmember Ward 2 Boni
Seconded: Councilmember-at-Large Cator

Amendment: Councilmember-at-Large Bucci moved to insert the word “draft” before business plan everywhere the plan is mentioned in the resolution.

Vote Result: Carried unanimously by voice vote. (7-0)

**AMENDED
A RESOLUTION SUPPORTING AND
APPROVING THE CANANDAIGUA CITY DOG PARK
DRAFT BUSINESS PLAN**

WHEREAS, since the fall of 2013 the City Council through the Planning Committee has been discussing the concept of establishing a dog park proposed by the Canandaigua Canine Campus and potential locations within the City of Canandaigua; and

WHEREAS, during the aforementioned public discussion the concept of a dog park within the City received support, however locating such a park without impacting existing amenities and neighboring residents became problematic; and

WHEREAS, recently a parcel of land located off Ontario Street at the intersection of East Street on the eastern border of the City was offered as a donation to the City for the development of a dog park; and

WHEREAS, with a potential location the Canandaigua Caine Campus prepared the Canandaigua City Dog Park Draft Business Plan dated April 2015 and presented the draft plan to the Planning Committee at their meeting on April 7 and May 5, 2015; and

WHEREAS, the Planning Committee voted to recommend that the City Council support the Canandaigua City Dog Park Draft Business Plan and have the Finance Committee consider the proposal’s request for City funding;

NOW, THEREFORE, BE IT RESOLVED that the Canandaigua City Council hereby supports and approve the Canandaigua City Dog Park Draft Business Plan dated April 2015 and the Canandaigua Canine Campus fund raising efforts to fund the cost of developing a dog park.

The motion CARRIED UNANIMOUSLY on the following vote:

***AYES:** Council Member Ward 2 Boni, Councilmember Ward 3 White, Councilmember-at-Large Bucci, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.*

***NOES:** None*

Ordinance:

Ordinance #2014-012: *(Introduced and tabled at the September 4,2014 Council Meeting)*

**AN ORDINANCE AMENDING
CHAPTER 292 OF THE MUNICIPAL CODE
TO PROHIBIT PESTICIDES ON RIGHTS-OF-WAY**

This Ordinance remains on the table.

Ordinance #2015-001: *(Introduced and tabled at the February 11, 2015 Council Meeting)*

**AN ORDINANCE AMENDING
CHAPTER 648 OF THE MUNICIPAL CODE
TO ALLOW PARKING ON GIBSON STREET
ON CHRISTMAS EVE AND CHRISTMAS DAY**

Lift from the table: Councilmember-at-Large Whitcomb moved to lift Ordinance 2015-001 from the table. Councilmember-at-Large Terwilliger seconded the motion.

Vote Result: Carried unanimously by voice vote.

Vote: Councilmember-at-Large Whitcomb moved to approve Ordinance 2015-001. Councilmember-at-Large Terwilliger seconded the motion.

The motion CARRIED on the following vote:

AYES: Council Member Ward 2 Boni, Councilmember-at-Large Cator, Councilmember-at-Large Terwilliger, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: Councilmember Ward 3 White, Councilmember-at-Large Bucci,

Ordinance #2015-002:

Councilmember-at-Large Whitcomb read the following ordinance and placed it on the table.

**AN ORDINANCE AMENDING
CHAPTER 648 OF THE MUNICIPAL CODE
TO LIMIT TRAFFIC TO ONE-WAY IN THE NIAGARA STREET PARKING LOT**

BE IT ENACTED by the City Council of the City of Canandaigua that:

Sec. 1 That chapter 648, section 648-7 of the Municipal Code, is hereby amended as follows (additions in **bold**, deletions striken):

§648-7 One-way roadways.

A. The following streets are hereby designated as one-way traffic in the direction indicated:

- ~~A.1.~~ Brook Street proceeding easterly.
- ~~B.2.~~ Greig Terrace between North Main Street and Park Avenue proceeding westerly.
- ~~C.3.~~ Phoenix Street between Mill Street and Main Street proceeding westerly.
- ~~D.4.~~ City right-of-way between Bristol Street and the Antis Street parking lot proceeding southerly.
- ~~E.5.~~ Atwater Place westerly from North Main Street to the west curblineline of Atwater Place (north-south portion), a distance of 262 feet.
- ~~F.6.~~ Park Place, from its beginning with Gibson Street [easterly leg] to its termination with Gibson Street [westerly leg].
- ~~G.7.~~ City Pier [westerly entrance leg] from South Main Street to its intersection with City Pier [easterly leg].
- ~~H.8.~~ Coy Street, from Main Street to a point 178 feet westerly therefrom, proceeding westerly.

B. The following Parking Lots are hereby designated as one-way traffic in the direction indicated:

- 1. Niagara Street Parking Lot proceeding easterly.**

Sec. 2 This ordinance shall be effective thirty (30) days following its enactment.

Local Law: None

Manager's Report: City Manager David R. Forrest gave the following report:

- Took a tour with Kevin Olvany as he showed representatives from FEMA and DEC the flood hazard mitigation projects that have been done.
- I Love Your Parks Day was held on May 2nd.
- There will be an Open House on Saturday, May 30th from 10am to 12pm at the Water Treatment Facility and the Waste Water Treatment Facility.

Miscellaneous:

- Mayor Polimeni thanked Greg and Betsy Russell and Jim Finkle for their donations to the Sonnenberg Park Project.

Executive Session:

Councilmember Ward 2 Boni moved to close the regular meeting to go into Executive Session at 8:50 PM to discuss pending litigation. Councilmember-at-Large Whitcomb seconded the motion.

Vote Result: Carried unanimously by voice vote

Councilmember Ward 2 Boni moved to close the executive session and return to the regular meeting at 9:10 PM. Councilmember-at-Large Cator seconded the motion.

Vote Result: Carried unanimously by voice vote.

Regular Session:

Councilmember Ward 2 Boni moved to adjourn the regular session at 9:10 PM. Councilmember-at-Large Cator seconded the motion.

Vote Result: Carried unanimously by voice vote

Nancy C. Abdallah, Clerk Treasurer
City of Canandaigua

APPENDIX A
ENVIRONMENTAL COMMITTEE
Tuesday, April 14, 2015
7:00 p.m.
Hurley Building Conference Room

Committee: Nick Cutri, Chair; Maria Bucci, Donna Cator, Karen White

Other Council Members: Mayor Ellen Polimeni; Jim Terwilliger, Cindy Wade

Staff: David Forrest: John D. Goodwin; Jim Sprague

Meeting called to order at 7:00 PM

1. The Ontario County Landfill: What Does the Future Hold? – Dave Baker, City Supervisor

- a. City Supervisor Dave Baker provided a legislative history of a resolution presented by Supervisor Mark Venuti (Geneva Town). The resolution called for:
 - i. A 90% reduction in the county waste stream
 - ii. Utilizing anticipated funded from the expansion of the landfill to implement the Solid Waste Management Plan (SWMP), and
 - iii. Closing the landfill at the expiration of the contract (2026) between the County and Casella Waste Services.
- b. Dave Baker explained that the resolution was voted down because:
 - i. The waste reduction goal of 60% as outlined in the SWMP was arrived at after much study and deliberation and that 90% was too ambiguous of a goal.
 - ii. The funds that are anticipated related to the contract with Casella and the expansion of the landfill are not in hand or guaranteed at this point in time. As such it was imprudent to spend the funds now.
 - iii. Depending on the amount of trash placed in the landfill over the next 10 years, there may be still room and a decision to close the landfill should be made at that time.
- c. Dave Baker answered questions from the Committee regarding the landfill.
 - i. Will there be staff to implement the SWMP?
 1. The 2016 budget already includes a new position in the Planning Department to implement the SWMP.

- ii. If the County reduces the local waste stream, will the landfill then have more capacity in 2026?
 - 1. No, the permit and the contract allow for a maximum daily tonnage of 299 tons. If the local waste stream is reduced more waste from outside the county can be brought in. The landfill may still have some room in 2026, but we will not know until then.
- iii. Does the County have a plan to replace revenue that is currently generated from the landfill?
 - 1. Not at this time. It is something that will have to be reviewed and considered going forward. The landfill revenues equates to approximately 20% of the tax rate.
- iv. Will there be incentives for major garbage generators (school districts)?
 - 1. The new position in the Planning Department will be implementing the SWMP which will at least include education efforts. Other details on how the plan will be implemented are yet to be determined.
- v. Are other municipalities working on this issue?
 - 1. No sure. The County will be taking a lead role, but each municipality will be responsible for its own waste when the landfill closes.

2. I Love My Park Day

- a. Chairman Nick Cutri explained that New York State encourages “I Love My Park Day” and that the event was successful last year at Lagoon Park. City staff has proposed conducting another I Love My Park Day at Lagoon Park on May 2, 2015.
- b. The Committee discussed developing Community Work Days on the 2nd Saturday of each month for residents, staff and Councilmembers to volunteer at other parks and City locations.

3. Sonnenberg Park Skating Rink

- a. Chairman Nick Cutri proposed revitalizing the skating rink for the community. He said that 3 local families have offered to volunteer to maintain the ice during the season.
- b. The Committee discussed the communities fond memories of the ice rink and reason for its closure which included more mild winters and reduction of Recreation Department staff/funding.
- c. Jim Sprague stated that the rink involved extensive overtime in order to maintain a smooth and consistent ice surface.
- d. The Committee asked DPW to review the rink for any improvements that would be necessary to revitalize the rink and for the City Attorney to provide an opinion on any liability issues.

4. Lawn Care Provider Invite

- a. Chair Nick Cutri requested that lawn care providers and Cornell Cooperative Extension be invited to the next meeting to discuss current practices in regard to pesticides, fertilizers and other chemicals.

Meeting adjourned at 8:25 PM

APPENDIX B
CITY COUNCIL COMMITTEE OF THE WHOLE
PLANNED UNIT DEVELOPMENT REVIEW COMMITTEE
Thursday, April 16, 2015
7:00 P.M.
Hurley Building

Committee: Ellen Polimeni, Mayor, Nick Cutri, Ian Boni, Cindy Wade, Karen White

Absent: Chairman David Whitcomb, Maria Bucci, James Terwilliger, Donna Cator

Staff : David Forrest, John Goodwin, James Sprague, Michele Smith

1. **Cottages at Canandaigua: Review of Final Site Plan** - Developer was not present but indicated that they wished to table the matter as they were not prepared for discussion. However, the PUD Ordinance requires the Council to make a determination on the final site plan application within 60 days of submission, which in this case is May 18th. Committee accepts all of the proposed conditions but will require the standard subdivision recreation fee of \$1000/unit in condition #10.

If Developer needs additional time to present to next PUD Committee then Developer will need to waive the 60-day time limit, in writing, otherwise the Resolution will be on the May City Council Agenda.

2. **KFC:** Review of Final Site Plan Kip Finley, Indus Hospitality was available to discuss and answer any questions. Reviewed the material (brick, aluminum, stucco, metal); the colors (off-white stucco, white trim, deep red brick, and tomato red metal roof); and the proposed renderings. Roof color is signature to KFC brand. All accepted as proposed with no modifications. Estimated open date of Sept. 2015.
Recommend approval to City Council.

Meeting adjourned at 7:24 PM

APPENDIX C
ORDINANCE COMMITTEE
Tuesday, April 21, 2015
7:00 p.m.
Hurley Building

Committee: David Whitcomb, Chair, Maria Bucci, Jim Terwilliger, Ian Boni

Other Council Members: Mayor, Karen White, Ellen Polimeni

Staff : David Forrest, John Goodwin, Jon Welch, Rick Brown

1. **Proposed Car Show in Niagara Street Parking Lot** - Bobby Johnston spoke to Committee regarding making this an annual event, similar to the Geneva Car Show. The Bars would need separate licenses from ABC board in order to serve alcohol off-premise. Legally, the Council can authorize the sale and consumption of alcohol, if it wishes. If the event has alcohol, the event area will need to be fenced and secured. If not the area can be larger. Corporation counsel and police chief would prefer sale on site rather than sold in the business and let people wander. They need to submit a special event application with details for further review and discussion at Environmental Committee.
2. **Niagara Street Parking Lot Potential for One-Way** -Jon Welch supports this. Design of lot is for one-way entrance from Niagara St. with half the parking spaces being angled. Move by Jim Terwilliger, 2nd by Ian Boni.
DPW should look to see if the parking lot should then be reconfigured - but not to hold up the one-way change. Vote 4-0
3. **Dailey Avenue** – Discussion of Potential Change to One-Way - not supported by the Police Chief. Complaint of speeding is probably more of a perception then a reality. Two-way street is already a traffic calming measure. No support to change.
4. **Chamber Perspective on City Zoning** – Staff Reaction - Rick Brown provided history of zoning review beginning with Fairweather report. Staff feels the majority of the recommendations are not effective measures. Give Chamber opportunity to review staff comments, also from the planning commission, and the zoning board. The City had taken a lot of steps to improve the perception that the City is not friendly to new business or zoning use, but as it is a perception there may not be a lot that can be done that will be effective. Table till feedback received.

Meeting adjourned at 8:18 PM

APPENDIX D
FINANCE COMMITTEE
Monday, April 27, 2015
7:00 p.m.
Hurley Building Conference Room

Committee: James Terwilliger, Chairman; Cindy Wade; Karen White;

Absent: Donna Cator

Other Council members: Ellen Polimeni, Maria Bucci,

Staff: David Forrest, John Goodwin, Nancy Abdallah, James Sprague, Michele Smith

1. Surplus Vehicle Disposal – Impounded Automobiles
Need to reduce vehicles in impound. Nothing worth keeping.
Motion to approve made by Karen, 2nd by Karen. Vote 3-0

2. Request for Funds for Special Needs Counselor and Replacement Supplies - Katie Outhouse, Julie Gwynn, and Diane Vangorder (with ARC). Need \$2200 to provide an additional counselor for the camp. The Town has agreed to pay half, if the city will pay half (\$1100). Can be paid for with budget transfer within Parks budget so don't need budget transfer. Great social success for these kids that attend these camps.
Also need additional money because a mice infestation ruined stored supplies. (\$400).
Katie will look to include in the budget next year. Have not been able to get the Mary Thomson grant the last few years. School district used to provide the 2 counselors but had ceased to budget for it the last few years.
City manager will decide whether to fund internally or bring resolution of support to Council.
Mayor supports bringing to Council.

3. Street Reconstruction Bid - Jim Sprague discussed the 2 bids that were both significantly over budget. Cut streets (Antis and Bates) from the project, low bidder also cut some prices but still not close to budget - gap of about \$350,000. Total project cost of \$2.9 million (budget was (\$2.5)) will be bonded, as needed.
Motion to approve made by Karen White, 2nd by Cindy Wade. Vote 3-0

4. Solar Array Project – Site System Lease Agreement; Power Purchase Agreement
Matt Hankey with New Energy, Bob Raeman with Hunt Engineers, Walt Pieschke with RER Energy - gave brief overview of each company. Repurpose the land at the former transfer facility. Type of mounting (ground mount or ballasted) will depend on environmental report. Anticipate 30-40 year life of system. 2 separate arrays (2 meters) because there is a cap on the size of a system for each NYSERDA grant. Land will need to be subdivided.
Power purchase agreement (ppa) with city allows city to get credit from RG&E. City then pays set rate (with 2% escalator each year) under the ppa. Anticipated savings in reduced energy cost of \$3.5 million over the 25 year term.
No capital cost to city. Only taking about 15 acres out of 65.

Motion to approve made by Cindy Wade, 2nd by Karen White. Vote 3-0

5. 2014 Audit Report -Tom Zuber from Ray Wager, CPA reviewed 2014 Financial Executive Summary. City is strong financially in comparison to other cities. No material deficiencies with a couple of internal control recommendations. No action by committee. Will report to full Council.
6. Virtual Server Procurement -Petr Premyslovsky discussed his recommendation for a virtual server for \$68000. with Integrated. Still anticipate 2 more proposals will be coming in but recommendation is for Integrated. Funding is from Tech Fund, excess from fund balance if need.
Request Petr to return and give overview of tech needs.
Motion to approve made by Cindy Wade, 2nd by Karen White. Vote 3-0
7. Refurbishment of Tower 281 Bid - 3 bids requested; only one received for more than was budgeted by \$14000, total of \$74,731.77 with difference to be moved from capital reserve. Need more discussion on how to reduce use of the trucks.
Motion to approve made by Cindy Wade, 2nd by Karen White. Vote 2-1. Well go to Council without committee support.
8. Code Enforcement Software Procurement- Dave reviewed RFPs with recommendation of Muncity for \$47,100. (\$100) over budget
Motion made by Cindy Wade, 2nd by Karen White. Vote 3-0
9. Watershed Commission Contract - Michele Smith reviewed. Negotiated different language from previous years. Contract only for 2015.
Motion made by Cindy Wade, 2nd by Karen White. Vote 3-0
10. Overtime Report - -provided by Nancy to Committee for their Review
11. Government Efficiency Plan - city going with county plan.

Meeting adjourn at 9:40 PM

APPENDIX E
PLANNING COMMITTEE
Tuesday, April 7, 2015
7:00 p.m.
Hurley Building

Committee members: Cindy Wade, Chair; Nick Cutri; Ian Boni; David Whitcomb

Other Councilmembers: Mayor Ellen Polimeni; Jim Terwilliger; Karen White; Maria Bucci; Donna Cator

Staff Present: David Forrest; John D. Goodwin; Jim Sprague

Meeting called to order at 7:04 PM

1. Dog Park

- a. Mayor Ellen Polimeni, Councilmember Jim Terwilliger, and Councilmember David Whitcomb presented out a draft Business Plan for a Canandaigua City Dog Park. The plan was prepared by Nancy McCarthy on behalf of the Friends of Canandaigua Canine Campus (CCC).
 - i. The park is proposed to be located off of Ontario Street on the easterly border of the City and Town of Canandaigua.
 - ii. The present owners of the land have offered to donate the land provided that a dog park be “approved, supported and funded by the City with a concrete timeframe.”
 - iii. Preliminary estimates for a total cost to develop a dog park (driveway, parking, fencing, landscaping, utilities) is \$161,537. The proposed plan may be changed to lower costs, i.e. crushed stone driveway and parking as opposed to asphalt.
 1. CCC estimates that it could fund raise \$118,000
 2. Request balance to be funded via in-kind labor, City funding, grants, recreational fees, capital funds
 - iv. CCC proposed a membership concept (\$25 for residents, \$50 for non-residents) for the park to offset on-going maintenance costs with an estimate of \$6,187.50
- b. The committee discussed the concept in general as the plan had not been previously reviewed. The Committee decided to review the plan and discuss it further at a subsequent meeting. The Committee requested that:
 - i. The Town of Canandaigua be contacted regarding any interest in sharing the park and associated costs.
 - ii. The two adjacent property owners be contacted to inform them of the proposal.
 - iii. Staff to review the plan and provide impact statement on City operations.

2. Walkability Study

- a. City Manager David Forrest presented a draft Canandaigua Walkability Action Plan prepared by the Genesee-Finger Lakes Regional Walkability Improvement Program. The Committee requested that the group that participated review the plan and provide feedback to the Committee at a subsequent meeting.

3. Tom's Mobil

- a.** Assistant City Manager John Goodwin presented a draft RFP related to the redevelopment of 267 South Main Street, known as Tom's Mobil. The RFP is structured to ensure the remediation of the environmental contamination of the property and redevelopment that is consistent with the Comprehensive Plan.
- b.** The Committee supported the direction of the RFP, but made no official vote.

Meeting adjourned at 8:55 PM.

APPENDIX F
PLANNING COMMITTEE
Tuesday, May 5, 2015
7:00 p.m.
Hurley Building

Committee members: Cindy Wade, Chair; Nick Cutri; Ian Boni; David Whitcomb

Other Councilmembers: Mayor Ellen Polimeni; Jim Terwilliger; Maria Bucci; Donna Cator

Staff: David Forrest; John D. Goodwin; Petr Premyslovsky

Meeting called to order at 7:00 PM

1. Methods of Communicating with Residents

- i. Petr Premyslovsky spoke to the communications of the City of Geneva
 1. Websites, Facebook, Twitter, BlackBoard Connect (City Connect)
 2. Dedicated staffing to management communications
- ii. Maria Bucci asked staff to look into what the school district uses to communicate with parents.
- iii. Mayor Polimeni requested that Councilmember phone numbers be put on the website.
- iv. Nick Cutri suggested that a newsletter be produced and either made available electronically or through a mailing
- v. David Whitcomb spoke to what the city should be communicating
 1. Updates on Capital Projects
 2. Garbage schedule changes
 3. Water main breaks
 4. Meeting notices
- vi. Mayor Polimeni suggested providing a Community Forum for major developments (North Shore) where residents could get updates and ask questions
- vii. Maria Bucci suggested utilizing the televised Council meetings for more community news

2. Canandaigua Emergency Squad (CES)

- a. Ken Beers provided an update as to the activities of the CES
 - i. CES will be celebrating its 75th anniversary this year beginning with a press conference on May 14, 2015
 - ii. CES plans to continue to operate without any City taxpayer funding. Currently funded through insurance claims and fund raising.
 - iii. CES has merged with the East Bloomfield Ambulance Service
 - iv. Planning a fund raising campaign to fund a new facility in 2016
 - v. Last year CES had 4,200 calls and is projecting 4,600 for 2015
 - vi. Average 1,500 calls in the City and only call for mutual aid about 5 times a month
- b. Maria Bucci asked about CES's relationship with Mercy Flight and the City Fire Department (FD)

2. Dave stated that the City is at a point where maintaining our existing facilities is difficult at current staffing levels.
- b. The Committee discussed the membership concept
 - i. Estimates of 300 members that would generate an estimated \$6,000 in revenue to offset the maintenance costs
 - ii. There is not an estimate of the administrative costs related to administering the membership, but it could be included as part of the dog licensure process.
- c. Maria Bucci asked how the temperament of the dogs would be determined.
 - i. Nancy McCarty and other representatives from the Canandaigua Canine Campus responded that the dog park would be self-policed, but that a call to the police could occur
- d. The Committee discussed funding for the park's construction
 - i. Cindy Wade and Maria Bucci expressed a request from some residents that they have received feedback from that no tax dollars be spent on the dog park.
 - ii. David Whitcomb stated that the dog park is no different than a tennis court as not everyone plays tennis and is another amenity for the City to enjoy and favors City funding for the whole park if necessary.
 - iii. Jim Terwilliger express his support of City funding.
 - iv. The Committee decided to let the Finance Committee discuss funding the dog park.
- e. The Committee voted to recommend that the full council approve the business plan presented by the Canandaigua Canine Campus (Motion David Whitcomb, seconded by Nick Cutri)

4. Walkability Study

- a. City Manager David Forrest presented a draft Canandaigua Walkability Action Plan prepared by the Genesee-Finger Lakes Regional Walkability Improvement Program. The Committee voted to accept the report (Motion David Whitcomb, seconded by Nick Cutri).

5. Toter Bid

- a. Assistant City Manager John Goodwin presented bid results and recommended rejecting the lowest bidder for not meeting the bid specifications.
- b. The Committee voted to recommend to full Council the rejection of the lowest bidder and award the second lowest bidder (Motion Ian Boni, seconded David Whitcomb)

Meeting adjourned at 8:55 PM.