

MINUTES OF THE CANANDAIGUA CITY COUNCIL MEETING
THURSDAY, SEPTEMBER 6, 2018 7:00 P.M.
City Council Chambers
City Website: canandaiguanewyork.gov

Pledge of Allegiance:

Roll Call:

Members Present: Councilmember Ward 1 Nick Cutri
Councilmember Ward 2 Robert Palumbo
Councilmember Ward 3 Karen White
Councilmember Ward 4 Renée Sutton
Councilmember-at-Large Robert O'Brien
Councilmember-at-Large Stephen Uebbing
Councilmember-at-Large David Whitcomb
Mayor Ellen Polimeni

Members Absent: Councilmember-at-Large James Terwilliger -Away on Business

Also Present: City Clerk-Treasurer Nancy C. Abdallah
Corporation Counsel Terence Robinson, Boylan Code
Assistant City Manager Rob Richardson

Review of Community Core Values: Councilmember-at-Large Whitcomb read Community Core Values: As residents, city staff and appointed & elected officials of the City of Canandaigua, our decisions and actions will be guided by these core values: Responsive, Participatory Governance; Caring & Respect; Integrity; Heritage; Stewardship; and Continuous Improvement.

Approval of Minutes: (To be done approved at the next Meeting)

Recognition of Guests: None

Committee Reports:

Planning/Development Committee Meeting: August 7, 2018 and September 4, 2018 (Appendix A)

August 7, 2018:

- Housing Rehabilitation Program Discussion
- National Citizen Survey Results
- Complete Streets Discussion
- Fire Staffing Discussion

September 4, 2018:

- Little Free Libraries
- Fire Safety & Prevention Education Program
- Phoenix Street Closing

Environmental/Parks Committee Meeting: August 14, 2018 (Appendix B)

- Paint Your Pinky 5k Special Event
- Compost Committee Update
- Austin Steward Project
- Inclusive Playground Proposal- Lakefront Park
- Discussion Regarding Bulk Waste Pickup

Ordinance/PUD Committee Meeting: August 21, 2018 (Exhibit C)

- Priority Services Agreement
- School Resource Officer
- Wilcox Lane Turn to Main Street
- Short Term Rental Discussion
- Pesticides in Right of Way Discussion

Finance/Budget Committee Meeting: August 30, 2018 (Exhibit D)

- Bond Authorization for Streetlight Project – Performance Contract
- Water Treatment Plant Electrical Upgrades
- Decant Tank Piping Upgrades
- Tax Cap Override
- T-Mobile Water Tank Lease
- 6-Month Financial Statements
- Capital Budget

Resolutions:

Resolution #2018-073 (*Tabled at the August 2, 2018 Council Meeting*)

**A RESOLUTION AMENDING THE 2018 ADOPTED
BUDGET FOR FIRE DEPARTMENT STAFFING**

Lift from the Table:

Moved: Councilmember Ward 4 Sutton
Seconded: Council Member Ward 2 Palumbo

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Councilmember Ward 4 Sutton read Amended Resolution 2018-073 and moved for its adoption. Council Member Ward 2 Palumbo seconded the motion.

**AMENDED
A RESOLUTION AMENDING THE 2018 ADOPTED
BUDGET FOR FIRE DEPARTMENT STAFFING**

WHEREAS, the City Charter prohibits the City Council or any of its members from controlling or demanding the appointment or removal of any City employee whom the City Manager is empowered to

appoint, but allows for the City Council to express its views and fully and freely discuss with the City Manager anything pertaining to appointment of employees; and

WHEREAS, the 2018 Adopted Budget included funding, as recommended by the City Manager, for a Deputy Fire Chief position; and

WHEREAS, in February, the City Manager recommended hiring a firefighter instead of a Deputy Fire Chief; and

WHEREAS, the Town Board of the Town of Canandaigua via Town Board Resolution #2018-257 expresses the Town's intent to contact with the City for fire protection services and its desire that the City fill the position by October 1, 2018; and

WHEREAS, the City Council wishes to express its commitment to addressing the Fire Department staffing issue by amending the 2018 Adopted Budget to authorize the appointment of a Firefighter in lieu of a Deputy Fire Chief; and

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Canandaigua hereby amends the 2018 Adopted Budget to authorize the appointment of a Firefighter in lieu of a Deputy Fire Chief expresses its view that the City Manager appoint a qualified individual pursuant to Civil Service Law, rules and regulations as soon as practicable.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-075:

Moved: Councilmember Ward 3 White

Seconded: Councilmember-at-Large Uebbing

**A RESOLUTION AMENDING THE 2018 AGREEMENT WITH THE
PATHSTONE CORPORATION**

WHEREAS, in March 2014, City of Canandaigua and PathStone Corporation (PathStone) partnered to provide assistance to low to moderate income homeowners in making repairs to their homes and energy efficiency improvements, known as the Home Energy and Improvement Program; and

WHEREAS, City Council, via Resolution #2018-009 authorized the renewal of the program with PathStone utilizing \$41,600 from the City's CDBG Fund; and

WHEREAS, subsequently, City Council requested that Staff explore potential options and opportunities to increase the City's efforts to help residents rehabilitate their homes, including rental properties;

WHEREAS, at the August 7, 2018 Planning/Development Committee meeting, Staff recommended amending the Home Energy and Improvement Program to include rental properties, provided that certain protections are included for the tenants in regard to rent increases and lease renewals;

WHEREAS, PathStone possesses the experience, skill and capacity required to deliver essential services to income-eligible homeowners and/or tenants of rental property to receive assistance from the City of Canandaigua under the Home Energy and Improvement Program; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute an amended agreement with PathStone for purposes including rental properties to the Home Energy and Improvement Program.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-076:

Moved: Councilmember-at-Large Whitcomb

Seconded: Councilmember Ward 4 Sutton

**A RESOLUTION AUTHORIZING A SPECIAL EVENT:
PAINT YOUR PINKY 5K**

WHEREAS, the City Council of the City of Canandaigua has received the following application for a special event in the City of Canandaigua:

- ***Paint Your Pinky 5k***

Date: September 30, 2018

Location: Niagara Street, Canandaigua, NY

Coordinator: Constance White

Time: 6:30-11 a.m.- race to begin at 8:30 a.m.

Purpose: Fundraiser for Community Support Group

Expected Number of Participants: 300

WHEREAS, this request was reviewed and approved at the August 14, 2018 Environmental/Parks Committee meeting;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that permission is granted to hold the above mentioned special event at the time and location listed under the following conditions:

- 1) that no fee or admission shall be charged to the general public for admission to the special event; and
- 2) that alcoholic beverages are not permitted to be sold or consumed on public property; and
- 3) that if the event coordinators intend to place any signs in the Main Street median, such signs shall only be allowed by permit of New York State Department of Transportation; and
- 4) that the event coordinator will ensure that all tents that are required to be inspected will be inspected prior to the start of the special event; and

5) that a detailed summary of all costs under the City's special event policy will be provided to the event coordinators for reimbursement.

BE IT FURTHER RESOLVED that the organizer of the Special Event shall adhere to any regulations that the City Manager, or the City Police Department, shall establish to insure the health and safety of Canandaigua residents and visitors throughout these events.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-077

Moved: Council Member Ward 2 Palumbo

Seconded: Council Member Ward 1 Cutri

**A RESOLUTION AUTHORIZING
AN AUSTIN STEWARD PLAQUE IN WEST AVENUE CEMETERY**

WHEREAS, Austin Steward, an escaped slave who became an accomplished author, abolitionist, black suffragist educator and businessman with strong ties to the Canandaigua community, is buried in West Avenue Cemetery; and

WHEREAS, the Ontario County Historical Society has approached the City about placing a memorial plaque near his final resting place commemorating Mr. Steward's achievements; and

WHEREAS, the project has benefactor willing to provide full funding for the cost of the plaque, but approval to place the plaque on City property must come from City Council; and

WHEREAS, the proposal was reviewed and approved at the August 14th Environmental/Parks Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council hereby authorizes the placement of an Austin Steward Plaque in West Avenue Cemetery near his final resting place to commemorate his life and contributions.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2018-078:

Moved: Council Member Ward 1 Cutri

Seconded: Council Member Ward 2 Palumbo

**A RESOLUTION AUTHORIZING
A PRIORITY SERVICES AGREEMENT WITH ONTARIO COUNTY**

WHEREAS, the City of Canandaigua provides a wide range of municipal services to Ontario County facilities; and

WHEREAS, the County recognizes the importance of these services to the daily operation of their facilities, and is willing to contribute to their operation via a priority services agreement; and

WHEREAS, the current contract expires December 31, 2018, and the County would like to renew the agreement; and

WHEREAS, the renewed agreement would be for a 4-year period beginning January 1, 2019 and ending December 31, 2022 for \$38,203 per year; and

WHEREAS, Staff recommends renewing the agreement, and this proposal was reviewed and approved at the August 21st Ordinance Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council for the City of Canandaigua hereby authorizes the City Managers to execute the renewal for the Priority Services Agreement with Ontario County.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-079:

Moved: Councilmember-at-Large O'Brien

Seconded: Councilmember-at-Large Uebbing

**A RESOLUTION AUTHORIZING A MUNICIPAL COOPERATION
AGREEMENT TO PROVIDE SCHOOL RESOURCE OFFICERS**

WHEREAS, the Canandaigua City School District has contracted with the City of Canandaigua to provide a school resource officer (SRO) program in order to develop a strong, supportive relationship between students, faculty and law enforcement which deters criminal behavior and maintains a safe learning environment; and

WHEREAS, the Canandaigua City School District desires to continue the SRO program with two part-time officers for the 2018-2019 school year; and

WHEREAS, the Canandaigua City School District has agreed to reimburse the City for 100% of the expense of two part-time officers for the SRO program; and

WHEREAS, the City desires to continue the SRO program;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute an Agreement with the Canandaigua City School District to provide school resource officers.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-080:

Moved: Councilmember-at-Large Uebbing

Seconded: Councilmember-at-Large Whitcomb

BOND RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK (THE “CITY”) AUTHORIZING THE ISSUANCE OF \$1,820,000 IN SERIAL BONDS OF THE CITY TO FINANCE ENERGY EFFICIENCY IMPROVEMENT PROJECTS

WHEREAS, the City Council of the City of Canandaigua (the “City”) proposes to authorize the issuance of \$1,820,000 in serial bonds of the City to finance certain energy efficiency–related projects being undertaken by the City with respect to the purchase and improvement of street lights, and improvements to Firehouse No. 1, the Police Station and City Hall, each as described herein, appropriate funds for such purposes and to make certain determinations in connection with such purposes;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than two-thirds of all the members of such body), AS FOLLOWS:

SECTION 1. The City is hereby authorized to issue \$1,397,000 principal amount of bonds pursuant to the provisions of the Law to finance the acquisition of the City’s existing street lighting from the current owner thereof (Rochester Gas & Electric) and the acquisition and installation of upgrades and improvements thereto, consisting of energy efficient light-emitting diode (LED) fixtures, and related equipment and accessories. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$1,397,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of the \$1,397,000 in bonds of the City authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is fifteen (15) years, pursuant to subdivision 35. of paragraph a. of Section 11.00 of the Law, based upon the determination of a licensed engineer that the useful life thereof is at least fifteen (15) years.

SECTION 2. The City is hereby authorized to issue \$339,000 principal amount of serial bonds pursuant to the provisions of the Law to finance the estimated cost of undertaking certain energy efficiency-related improvements to Firehouse Number 1 located at 335 South Main Street, consisting of the installation of LED lighting fixtures to the interior and exterior of the building, replacement of the existing boiler, installation of digital controls, replacement of the rooftop heating, ventilating and air conditioning (HVAC) unit, building envelope weatherization, and all ancillary and related improvements, equipment and accessories in connection with the foregoing. It is hereby determined that the maximum estimated cost of the aforementioned specific objects or purposes is \$339,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of \$339,000 in serial bonds of the City authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is ten (10) years, pursuant to subdivisions 12(a)(1), 13 and 90 of paragraph a. of Section 11.00 of the Law.

SECTION 3. The City is hereby authorized to issue \$48,000 principal amount of serial bonds pursuant to the provisions of the Law to finance the estimated cost of undertaking the undertaking certain energy efficiency-related improvements to the Police Station located at 21 Ontario Street, consisting of the installation of LED lighting fixtures to the interior and exterior of the building, building envelope weatherization, replacement of window seals through the building, and all ancillary and related improvements, equipment and accessories in connection with the foregoing. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$48,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of \$48,000 in serial bonds of the City authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is ten (10) years, pursuant to subdivisions 12(a)(1), 13 and 90 of paragraph a. of Section 11.00 of the Law.

SECTION 4. The City is hereby authorized to issue \$36,000 principal amount of serial bonds pursuant to the provisions of the Law to finance the estimated cost of undertaking the undertaking certain energy efficiency-related improvements to the City Hall, located at 2 North Main Street, consisting of the installation of LED lighting fixtures to the interior and exterior of the building, building envelope weatherization, and all ancillary and related improvements, equipment and accessories in connection with the foregoing. It is hereby determined that the maximum estimated cost of the aforementioned specific object or purpose is \$36,000, said amount is hereby appropriated therefor and the plan for the financing thereof shall consist of (i) the issuance of \$36,000 in serial bonds of the City authorized to be issued pursuant to this resolution or bond anticipation notes issued in anticipation of such bonds, and (ii) the levy and collection of taxes on all the taxable real property in the City to pay the principal of said bonds and the interest thereon as the same shall become due and payable It is hereby determined that the period of probable usefulness for the aforementioned specific object or purpose is ten (10) years, pursuant to subdivisions 12(a)(2), 13 and 90 of paragraph a. of Section 11.00 of the Law.

SECTION 5. The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Law, for the capital purposes described in this resolution. This resolution shall constitute a declaration of "official intent" to reimburse the expenditures as part of the projects described herein with the proceeds of the bonds and bond anticipation notes authorized herein, as required by United States Treasury Regulation Section 1.150-2.

SECTION 6. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any bond anticipation notes issued in anticipation of said bonds shall be general obligations of the City, payable as to both principal and interest by a general tax upon all the real property within the City without legal or constitutional limitation as to rate or amount. The faith and credit of the City are hereby irrevocably pledged to the punctual payment of the principal and interest on said serial bonds and bond anticipation notes and provisions shall be made annually in the budget of the City by appropriation for (a) the amortization and redemption of the bonds and bond anticipation notes to mature in such year and (b) the payment of interest to be due and payable in such year.

SECTION 7. Subject to the provisions of this resolution and of the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said obligations, and of Section 21.00, Section 50.00, Section 54.90, Sections 56.00 through 60.00, Section 62.10 and Section 63.00 of the Law, the powers and duties of the City Council relative to authorizing bond anticipation notes and prescribing the terms, form and contents as to the sale and issuance of bonds herein

authorized, including without limitation the determination of whether to issue bonds having substantially level or declining debt service and all matters related thereto, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the City Treasurer, the chief fiscal officer of the City. Further, pursuant to subdivision b. of Section 11.00 of the Law, in the event that bonds to be issued for any of the objects or purposes authorized by this resolution are combined for sale, pursuant to subdivision c. of Section 57.00 of the Law, with bonds to be issued for one or more other objects or purposes authorized by this resolution or other resolutions of the City Council, then the power of the City Council to determine the “weighted average period of probable usefulness” (within the meaning of subdivision a. of Section 11.00 of the Law) for such combined objects or purposes is hereby delegated to the City Treasurer, as the chief fiscal officer of the City.

SECTION 8. The City Treasurer is hereby further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution and any notes issued in anticipation thereof, as excludable from gross income for Federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and to designate the bonds authorized by this resolution and any notes issued in anticipation thereof, if applicable, as “qualified tax-exempt bonds” in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 9. The City Treasurer is further authorized to enter into a continuing disclosure undertaking with or for the benefit of the initial purchaser of the bonds or notes in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 10. The City Council hereby determines that the projects described herein, both individually and collectively, constitute a “Type II” action within the meaning of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation thereunder (collectively, “SEQRA”) and therefore no further action under SEQRA is required with respect to the projects or the financing thereof.

SECTION 11. The intent of this resolution is to give the City Treasurer sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid serial bonds or bond anticipation notes without resorting to further action of this City Council.

SECTION 12. The validity of the bonds authorized by this resolution and of any bond anticipation notes issued in anticipation of said bonds may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the City is not authorized to expend money; or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

- (c) such obligations are authorized in violation of the provisions of the constitution.

SECTION 13. This resolution shall take effect immediately and the City Clerk-Treasurer is hereby authorized and directed to publish the foregoing resolution in full, or a summary thereof, together with a

notice attached in substantially the form as prescribed in Section 81.00 of the Law, in the official newspaper(s) of the City (a) for such publication, and (b) for the publication of the notice of sale in connection with any bonds issued pursuant to this resolution.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-081:

Moved: Council Member Ward 1 Cutri

Seconded: Councilmember Ward 3 White

**A RESOLUTION AWARDING A CONTRACT FOR ELECTRICAL UPGRADES
AT THE WATER TREATMENT PLANT**

WHEREAS, the 2018 Water Capital Budget includes replacing the Water Treatment Plant's (WTP) main 1600-amp electrical feed and switch gear, along with its pump breakers date back to 1979 and has experienced several failures within the system; and

WHEREAS, earlier this year the City contracted with Hunt Engineers to engineer and design a new electrical system, and the plant upgrades developed by Hunt Engineers were advertised for bid; and

WHEREAS, two bids were received, with the lowest coming from Billitier Electric located at 760 Brooks Avenue in Rochester, NY for a total cost of \$157,400; and

WHEREAS, this proposal was reviewed and approved at the August 30th Finance/Budget Committee Meeting;

NOW, THEREFORE, BE IT RESOLVED, the City Council for the City of Canandaigua hereby authorizes the City Manager to execute a contract with Billitier Electric for an amount not to exceed \$157,400.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-082:

Moved: Councilmember-at-Large O'Brien

Seconded: Council Member Ward 1 Cutri

**A RESOLUTION AWARDING A CONTRACT FOR DECANT TANK PIPING UPGRADES
AT THE WATER TREATMENT PLANT**

WHEREAS, the Water Treatment Plant (WTP) routinely backwashes its filters several times a day, with each backwash generating approximately 100,000 gallons of waste water that is collected in the decant (holding) tank; and

WHEREAS, waste water is then pumped into the Ontario County sewer system at a slower rate so their system is not overwhelmed with a high volume of water; and

WHEREAS, the piping utilized by the decant system, which is approximately 40 years old, has developed leaks and needs to be replaced; and

WHEREAS, the City developed a plan to replace this piping and make changes within the tank to accommodate a different brand of pumps that are more energy efficient and are expected to be more reliable; and

WHEREAS, the City published a request for proposals to replace this piping with the lowest bid coming from J.W. Danforth Company located at 930 Old Dutch Road in Victor, NY for a total of \$69,400; and

WHEREAS, the 2018 Water Fund Capital Budget included \$60,000 for this project, with \$15,256 having been utilized to purchase the replacement pumps leaving \$44,744 remaining; and

WHEREAS, Electrical System Upgrades Project at the WTP is \$28,600 under budget, and Staff recommends using these funds to fund the \$24,656 funding gap for this project; and

WHEREAS, this proposal was reviewed and approved at the August 30th Finance/Budget Committee Meeting;

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Canandaigua hereby authorizes the City Manager to execute a contract for Decant Tank Piping Upgrades with J.W. Danforth Company for an amount not to exceed \$69,400; and

BE IT FURTHER RESOLVED, City Council hereby amends the 2018 Water Capital Budget to transfer the necessary funds from the Electrical Systems Upgrade Project to cover the \$24,656 funding gap for this project.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-083:

Moved: Councilmember-at-Large Whitcomb

Seconded: Councilmember Ward 4 Sutton

**A RESOLUTION SETTING THE TIME AND PLACE OF A PUBLIC HEARING ON LOCAL LAW
No. 1 OF 2018 RELATIVE TO AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE
LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C**

WHEREAS, Section 3.14 of the Canandaigua City Charter and Section 20 of the Municipal Home Rule Law requires a public hearing on a proposed local law;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Canandaigua that a public hearing regarding Local Law No. 1 of 2018 relative to a local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c, shall be held in the City Council Chambers, City Hall, 2 North Main Street, Canandaigua, New York during the meeting held at 7:00 p.m. on October 4, 2018; and

BE IT FURTHER RESOLVED, that the City Clerk shall cause notice to be given as required by Section 3.14 of the Canandaigua City Charter and Section 20 of the Municipal Home Rule Law.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2018-084:

Moved: Councilmember Ward 4 Sutton

Seconded: Councilmember Ward 3 White

A RESOLUTION AUTHORIZING LITTLE FREE LIBRARIES AT TELYEA, GIBSON STREET AND BAKER PARKS

WHEREAS, Little Free Library is a non-profit organization dedicated to inspiring a love of reading and building communities by fostering neighborhood book exchanges around the world; and

WHEREAS, these “little libraries” are small boxes placed around the community, and utilize donated materials allowing residents to borrow and return books as desired; and

WHEREAS, Habitat for Humanity has been exploring spaces to place “Little Libraries” within the City of Canandaigua, and identified spots in Telyea Park, Gibson Street Park, and Baker Park (to be paired with the Story Walk); and

WHEREAS, Habitat is seeking approval from the City for these locations because they are well trafficked, serve a diverse segment of the Canandaigua population, are frequented by children and adults of all ages, and are situated in residential neighborhoods; and

WHEREAS, Habitat has developed a prototype library structure and, if given authorization, is prepared to lead teams of local youth through the construction and installation process in late September to early October; and

WHEREAS, Literacy Volunteers of Ontario-Yates County will partner with Habitat to provide on-going support through the curation of books and general upkeep of the libraries once installed; and

WHEREAS, this proposal was reviewed at the September 4th Planning/Development Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that City Council for the City of Canandaigua hereby authorizes the placement of Little Free Libraries in Telyea, Gibson Street, and Baker Parks provided that the placement and installation are coordinated with City Staff.

Vote Result: Carried unanimously by voice vote (8-0)

Resolution #2018-085:

Moved: Council Member Ward 2 Palumbo

Seconded: Council Member Ward 1 Cutri

**A RESOLUTION AUTHORIZING THE EXECUTION OF INTER-MUNICIPAL AGREEMENTS
WITH THE CANANDAIGUA CITY SCHOOL DISTRICT**

WHEREAS, for a number of years the City of Canandaigua Fire Department has conducted a Fire Safety and Prevention Education Program for the Canandaigua City School District to educate students to take precautions to prevent fires and how to survive fires that do occur; and

WHEREAS, this service is conducted on overtime by off-duty fire fighters in addition to on-duty fire fighters and volunteers to ensure full engagement with students and minimize the potential for being called away to respond to calls; and

WHEREAS, the City of Canandaigua and Canandaigua City School District have continued the Fire Safety and Prevention Education Program through a shared service agreement renewed annually; and

WHEREAS, the City and Canandaigua City School District wish to renew the agreement to continue the partnership, and there are two contracts that need to be finalized; and

WHEREAS, the first is the current contract, which is scheduled to run from January 1, 2018 through December 31, 2018 for an amount not to exceed \$5,725; and

WHEREAS, the second contract would continue the services provided and run from January 1, 2019 through December 31, 2019 for an amount not to exceed \$5,825; and

WHEREAS, Staff recommends renewing the contracts, which were reviewed at the September 4th Planning/Development Committee meeting;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute an Inter-Municipal Cooperation Agreement, substantially in the same form as attached hereto, between the City of Canandaigua and the Canandaigua City School District running from January 1, 2018-December 31, 2018 for an amount not to exceed \$5,725;

BE IT FURTHER RESOLVED, that the City Council of the City of Canandaigua hereby authorizes the City Manager to execute an Inter-Municipal Cooperation Agreement, substantially in the same form as attached hereto, between the City of Canandaigua and the Canandaigua City School District running from January 1, 2019-December 31, 2019 for an amount not to exceed \$5,825.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Resolution #2018-086:

Moved: Councilmember Ward 3 White

Seconded: Council Member Ward 1 Cutri

A RESOLUTION AMENDING THE 2018 CAPITAL BUDGET

WHEREAS, the Hurley Building is current under renovations and is expected to be complete by the end of 2018;

WHEREAS, furnishing for the building including new furniture for the City Council Chamber and office furniture was not included in the scope of the project and the estimated cost of furnish the building is \$80,000; and

WHEREAS, the apparatus bay floor at Fire Station 1 has needed replacement and City Staff recently investigated the installation of an in-floor radiant heat system to be included as part of a larger energy-efficiency project; and

WHEREAS, the in-floor radiant heat system is not a viable cost-effective option as part of the floor replacement, resulting in the need for a separate floor replacement project at an estimated cost of \$270,000 for construction and \$35,000 for engineering; and

WHEREAS, the apparatus bay floor has certain equipment and fixtures attached that are also in need of replacement that include a gear extractor/gear dryer (\$18,500) and gear lockers (\$15,000); and

WHEREAS, the City Manager recommended that the 2018 Capital Budget be amended by appropriating \$418,500 from the Capital Reserve to the Capital Fund for the purchase of furnishings for the Hurley Building (\$80,000), engineering, design, and installation of a new apparatus bay floor (\$305,000), a gear extractor/gear dryer (\$18,500), and new gear lockers (\$15,000) for the apparatus bay at Fire Department Station #1; and

WHEREAS, said recommendation was reviewed and approved at the August 30th Finance/Budget Committee meeting;

NOW, THEREFORE, BE IT RESOLVED, that the City Council for the City of Canandaigua hereby amends the 2018 Capital Budget to transfer \$418,500 from the Capital Reserve Fund to the Capital Fund for the engineering, design, and installation of a new apparatus bay floor, a gear extractor/gear dryer, and new gear lockers for the apparatus bay at Fire Department Station #1 as well as new furniture for the Hurley Building.

The motion CARRIED UNANIMOUSLY on the following vote:

AYES: Council Member Ward 1 Cutri, Council Member Ward 2 Palumbo, Councilmember Ward 3 White, Councilmember Ward 4 Sutton, Councilmember-at-Large O'Brien, Councilmember-at-Large Uebbing, Councilmember-at-Large Whitcomb and Mayor Polimeni.

NOES: None

Ordinances:

Ordinance #2018-008: *(Remains on the Table)*

AN ORDINANCE AMENDING CHAPTER 292 OF THE MUNICIPAL CODE TO PROHIBIT PESTICIDES ON RIGHTS-OF-WAY

Local Laws:

Local Law #2018-001:

Councilmember-at-Large Uebbing read the following Local Law and placed it on the table.

A LOCAL LAW AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-C

Section 1. Legislative Intent

It is the intent of this local law to allow the City of Canandaigua to adopt a budget for the fiscal year commencing January 01, 2019 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the next fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The City Council of the City of Canandaigua, County of Ontario, is hereby authorized to adopt a budget for the fiscal year commencing January 01, 2019 that may require a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

Manager's Report: Assistant City Manager Rob Richardson reported the following:

- Reviewed the oil and stone projects for 2018.
- Reviewed Special Events for October

Appointments: None

Miscellaneous:

Roundtable comments by each Councilmember.

Adjournment

Councilmember Ward 3 White moved to adjourn the regular session at 8:27 PM. Council Member Council Member Ward 2 Palumbo seconded the motion.

Vote Result: Carried unanimously by voice vote (8-0).

Nancy C. Abdallah, Clerk Treasurer
City of Canandaigua

APPENDIX A
PLANNING/DEVELOPMENT COMMITTEE
Tuesday, August 7, 2018
7:00 p.m.
Wood Library

Committee: Robert O'Brien, Chair
Bob Palumbo
Renée Sutton
Steve Uebbing

Other Council Members: Mayor Polimeni, Karen White, Jim Terwilliger (7:02 p.m.)

Staff: John D. Goodwin, Rob Richardson, Frank Magnera, Terence Robinson

1. Housing Rehabilitation Program Discussion

At the request of City Council, Staff has begun to explore potential options and opportunities to increase the City's efforts to help residents rehabilitate their homes, including rental properties. On July 17th, Staff met with Scott Oliver from PathStone and Nash Bock from Habitat-for-Humanity to discuss expanding our partnerships and identify programs that would benefit City residents in both the short and the long term. Scott Oliver from PathStone will be at the meeting to discuss some of these programs and answer questions.

Robert mentioned there have been some programs in place for years, however, the City would like to expand these programs to expand these programs as well as potentially add others. Some would be long terms suggestions, and others would be immediate. One possible program in energy efficiency but also being expanded to help landlords. There would need to be tenant protections in place and the program would need to be expanded, but this could be done now. There was also discussion regarding adding a first-time home buyer's program, but there are competitive programs surrounding the City and partnerships would be required. John turned the floor over to Scott Oliver who has been running the program for 3.5 years. Enrollment had declined every year, and one of this year's homes isn't doing energy upgrades. There is a lack of interest, and also people tend to explore the program when there is more that needs to be done than City funds can facilitate. They use other programs to fill in these gaps. They would love to get more people in, and have had several events thus far in 2018 but these were poorly attended. The program was originally geared to home owners leveraging money from NYSERDA, and that program can be expanded to rental properties. There is nothing preventing them from including 1-4 unit properties. The program requires willing landlords and tenants. Empower does insulation work, and another does additional components (4000 for single, 8000 for multiple units).

The Mayor asked if the program was based on tenant income and who pays for the work. The tenants tax documents are needed to qualify, but the landlord pays for the work. Landlords sign an agreement with NYSERDA allowing the tenant to live there at least two years and preventing the landlord from unreasonable rent hikes. The Mayor asked if we work with habitat, and Scott says they do. They are doing the roof and interior stuff on a house on Gorham and Habitat is doing gutters etc. Bob spoke to Nash who said one issue is getting the word out, and he spoke to Bob about using water bill for notification. John said the City can do more advertising, but they have done several things and it isn't for lack of trying. Bob asked if the money set aside for the program can be used to advertised, and John said he thinks we can use the office supply budget. The Mayor asked if Code Enforcement passes out info, and John said yes- most of the homes are referred by code enforcement. Scott said the Dave's are great about referring people, but residents don't pursue the issue. Renée asked why the barrier, and Scott said he has taken multiple approaches to reach people but if they don't respond he can't continue to pursue. He discussed simplifying the application with Staff, but he will flow up 3-4 times. When people's houses start to deteriorate, there are usually other things (health, family) that take precedence so home improvements fall to the wayside. Steve asked if we use social media, and John said they use Facebook and the internet. Steve asked how we hit the desired population, and John said the City has taken multiple approaches. Karen suggested the CDBG money we have given out is intended for blighted neighborhoods, and we have given money to other people because they

know how to apply for it. She thinks we need to approach smaller groups, and she is going to meet with continuing ed nurses to see if reaching out in smaller groups increases response. John added they will try anything, and continue to try. Bob asked if the paperwork is a hang up does anyone help them, and Scott says they do a little bit. His office is in Rochester though which makes it difficult. He tries to schedule meetings but if no one shows up he can't really help. He thinks its easier to meet people where they naturally congregate- events, churches, community centers. Bob said if someone wants to do this they aren't going to air their situation in a public setting- are there funds available or a volunteer to have someone assist. John said if Council would like to appropriate funds for this they get additional help. They Mayor has worked with two families who felt there is a stigma attached to pursuing this help and they felt they needed an attorney if they were going to participate in a program like this. It took over a year to get these families to agree to participate in the programs. She feels it takes someone sitting and helping complete the process, and Scott said if there was a larger effort by the City to identify people he could schedule appointments. John pointed out they have done this in the past without success. Karen added a lot of people may not have the data needed to fill out these forms. Scott said the reason the forms are the way they are is to help workflow as it pertains to other grants- if they need more work they and they need another grant they need to stop and apply for another grant. He isn't trying to keep people away, but they need to use the information for other grants. Karen asked about how someone on Bristol Creek who flooded, and the Mayor confirmed the family did it through Scott's program. Steve added self-advocacy is an issue, and the people designing these forms don't have the end user in mind. Anything Council can do to support the effort he supports.

Eric Cooper understands the concerns over historical preservation, but how does the City balance that to reduce the regulatory burden. Is there anything that can be done to reduce the permit turn around time? Scott said all they need to do is fill out a form online and they get the required paperwork in a few days. John said Eric is referring to historic homes, which requires Planning Department approval. Council can change this long-standing policy if so desired. Robert asked where the majority of these homes are, and John said Ward 2 and 3. The people we're trying to help live in these wards. People who live in the historic district tend to have more means, however. Someone asked if there has been any surveying of successful applicants to see what made the program successful, and Scott said they haven't tried that. Robert asked if she thought the families she worked with would give a testimonial, and she said she thinks one of the two would. The gentlemen said he thinks people go into the process knowing there will be a time commitment, and getting a testimonial might help convince people. Karen would also like to restart the fall cleanup, and she has presented John with information for a company who will pick up solid waste. She would like the City to fund some of these cleanups to improve resident quality of life. Robert liked the idea, and added there is also a fire safety component. Robert asked if there were any criteria, and Karen said there are 3000 houses and if they need it they can get it. Jim said one way to moderate the cleanup idea would be to do a match, and Karen said sweat equity is their contribution such as with Habitat. Robert thinks there are a lot of people who could benefit from this program, and if they can't cover their match volunteer groups could help the cleanup. Jim said it's worth exploring and he would like to see if it would benefit others. John brought everyone back to the item at hand, saying we could address the new program Karen suggested at another time. Karen asked if we could continue the dumpster conversation at Environmental. Renée asked how much is allocated for the programs every year- this year the budget included \$49,000. For habitat, the current funding level is \$13,000 and its volunteer labor for exterior work. PathStone needs to pay contractors.

Steve moved to approve amending the contract to include rental properties, Bob seconded.

4 in favor, 0 opposed. Motion carries to Full City Council.

2. National Citizen Survey Results

The 2018 Budget included funding to complete the National Citizen Survey allowing the City to obtain statistically significant resident input on eight key areas of community livability. The survey has been completed, and the next step is a workshop with the National Research Center to review the survey results, identify key findings, and discuss organizational forces, both internal and external, that impacted findings. The workshop also includes using the collected data to help develop a strategic plan. Because the workshop is a half-day program, Staff would like to identify and discuss potential dates to schedule the workshop

John said this description pretty much sums up the item, and he would like to identify dates because it would take place during the day. He would like to have this workshop before the budget so the City can plan. The Mayor asked why not a Saturday morning, and John said they don't have one available until November. Steve asked why

they physically need to be present. Renée said she would prefer the workshop be in person- she hears workshop and thinks it is something interactive we should be all together. Jim asked if they would be available for an evening meeting, because he thinks we should make it so working people can attend. Bob asked if it would be for Council, and John said it is public but not for public participation. Karen suggested a Thursday evening. John said he would follow up with NCS for potential Thursday dates starting at 5 p.m., and Renée requested the meeting not be the 27th.

3. Complete Streets Discussion

In 2013, the City enacted a Complete Streets Policy as a guiding principle for the improvement of our transportation infrastructure. This policy states that the City “supports the development of a complete street system of bikeways, pedestrian facilities and shared use roadways and safe crossings to connect residents, businesses and public places.” Recent community feedback in regard to the planning of a sidewalk project has resulted in the need for an overall discussion of the policy.

Community feedback regarding the potential sidewalk on Buffalo Street suggested the policy needs to be revisited. The Buffalo street project is not going ahead due to drainage issues, and residents were upset about the possibility of a sidewalk being put in. Jim’s position is the policy is sound. He was around when it was implemented and there will always be opposition to projects i.e. Prospect Street. He would like the policy to stay in place and continue to be the standard while still being able to entertain exceptions. Karen agrees, and so does Renée. Robert feels sidewalks are important for the character of our City especially if we consider ourselves a walkable City. The Mayor also supports the policy, and it took 4 years to develop and approve. When organizations apply for grants, there is often a question asking if there is a complete streets policy. Having one in place is a benefit.

Mike Yarger also supports the policy. He does not agree with complete streets meaning there needs to be sidewalks on every street in the City, and there are dead end streets with 2 sidewalks that are completely unnecessary. How Council interprets the policy is why there are so many mistakes made. We need to explore all of our options which include ideas other than sidewalks. We need to be able to find ways for people to walk without destroying trees and making sure the results are handicap accessible. Steve Uebbing agrees with Mike. Initially he struggled because he lived in the Buffalo Street neighborhood, but as superintendent he was concerned about the safety of students. He supports this policy, and the Buffalo Street sidewalk, but only when it works. He also referred to Holiday Lane where the policy hasn’t been as successful. All policies should be reviewed in application, not based on theory. Bob also supports the policy.

4. Fire Staffing Discussion

At the August 2, 2018 City Council meeting, Resolution #2018-073 amending the Adopted Budget for Fire Department Staffing was tabled. The Mayor requested City Manager John Goodwin, Town Manager Doug Finch and Fire Chief Frank Magnera meet to come up with ideas on who should be involved in the larger discussion over Fire Department Staffing and determine how to move forward with the implementation of the recommendations provided in the CPSM study. At her request this item was added to the Planning/Development Committee Agenda for further discussion.

Chief Frank Magnera and Doug Finch, Canandaigua Town Manager, were at the meeting to discuss the meeting with John that took place yesterday (Monday, August 1). John stated the purpose of this item was to discuss who should be at the table for a larger discussion and turned the floor over to Frank. They broke the recommendations into short term, intermediate and long term. Frank said they are already in the process implementing some of the recommendations, and many of these can be accomplished in the short term. He referred everyone to the attachment John distributed regarding which recommendations fell under which timeframe. Frank reviewed the document first discussing the items that represent short term (1 year) changes (Recommendations 1, 2, 3, 4, 5, 13, 14, 16, 19, 20, 21, 23). He said 1-5, 13 and 14 are already underway, and he the department is actively recruiting volunteers and they have 2 currently completing the background check process. In regards to dual roles, the City allows volunteers to leave to respond to calls but the Town needs to work on allowing that to happen. He thinks there will be no issue getting this changed. Jim asked what the City policy looks like, and John said City Policy states they can leave and respond when needed. We would need to make sure there are no conflicts with those existing volunteers from other departments (i.e. Cheshire). Frank added expanding this would lead to further discussion on how they respond and when. Jim asked if Cheshire gets a call and our staff is their volunteer do we allow them to go and John said yes. Jim asked how we can make our guys City volunteers, and Frank said they would need to live in the district. They would have to give up their home department and he doesn’t want to take

them from a department where they would be better utilized. Jim asked if they work in the City and live in Cheshire can they be volunteers, and Frank said as long as they don't belong to another department already. Steve asked if someone is a volunteer in Fairport and they work for they City, we can't use them? Frank said yes, it comes down to an OSHA requirement and State law prevents it. Frank said they could do things like traffic support, but it would be touch and go. New York State doesn't have a uniform training standard which complicates things. There is a State level push from Fire Chiefs who are pushing the State to address this and create more flexible training to accommodate volunteer schedules. Renée found this one interesting- is there an incentive the City could create to incentivize employees to take on a dual role, and John said they are in the process to research this. Steve added this is a collective bargaining issue, but if we could incentivize these people it would be best for all parties involved. Frank added all employees he knows of who are volunteers already work within the response area. Bob asked Terence if an employee is clocking out when they respond and they get hurt, who is responsible? Terence said it would come down to how the policy is drafted. Robert asked to get back to the items and allow Staff the opportunity to work out the logistics. Jim asked how many City employees are Cheshire Firefighters, and he said he thinks it's around 3. Adam Fayville suggested being a volunteer in the City helps you get a job in the City, however there are Civil service requirements. Doug challenged us to think of this as serving our community- not the City or the Town. If we use incentives it changes the contract between the Town and City. In regards to Recommendation 19, they are working on more robust county level training. The City is also looking at trainings to address multi-generational fire departments and how to manage them. Frank has already quoted multiple companies and demoed an app to assist in dispatch by knowing who is available, who is responding and what equipment is available. For the City to run automatic response to the Town is not a challenge as they already do it for Crystal Beach. Steve asked if Frank is the only supervisor, and Frank said he has Captains. Steve asked if we increase numbers will they supervise people, because he sees only one supervisor who is not always available. Frank said he sees his captains as supervisors. Steve said what he is suggesting is, if we add staffing, we need a structured chain of command. Steve asked if Frank includes himself in the 2 in, 2 out, and Frank says while its not ideal it happens now. Renée asked about mutual aid considering the current staffing level if we can commit to that and Frank said yes. It's not ideal, but they make it work.

He then discussed the intermediate (2-4 years) changes (Recommendations 6, 7, 8, 9, 10, 11,12, 15, 21, 22, 25, 26). They hope to have all mutual aid companies trained to the City's level (firefighter 2). He wants to know whoever he sends in is able to perform the required tasks. Jim asked Doug how he feels about that, and he sees 6 and 7 as interrelated. If they enter into an agreement it will include minimum fire staffing including 12 career firefighters on duty by 2/1/19. He needs to make sure his town residents are safe. IF the City isn't going to increase the minimum fire fighters, he will need to explore other options. He is committed to make sure all 26 recommendations are implemented using whatever resources he has. He thinks our mutual aid agreements can be expanded and enhanced and there is a lot of work to do, but that is why 2-4 years has been listed for implementation. 911 is short staffed and renovating, and Frank hasn't had a chance to speak to anyone there. He hopes they will be able to offer greater support, and John added with a new Sheriff we will need to work with him. Bob asked if we put 2 people on a truck does that leave the City empty and Frank said yes and he is not in favor of that. The new station reporting software he intends to purchase will assist in turnout times. Doug spoke to Recommendation #22, especially considering they are on a different budget schedule than us. He has to present his budget by September 7th, which is cutting it close, and he told other agencies he is holding the funding for Bristol and East Bloomfield and essentially the same for Cheshire. He and John have spoken about sharing the cost for additional firefighters, and the Town is willing to split the cost of the 2 unbudgeted firefighters to get to 12. He has an increase of \$100,000 to \$500,000 for 2019, and he hopes to include incremental increases for the next few years. He would also like to see the City increase staffing to 10 members by the end of the year. He has spoken to John about this, and he expects that position to be in place by October 1st. John confirmed this. He anticipates a resolution on the Town Board Agenda August 21st, and it should break out to about \$1.57 per Town residents. He sees tremendous progress between the City and Town, and wants to collaboratively solve the problem. The Mayor added the One Canandaigua initiative has benefited everyone, and sees his proposal as extremely positive and hopeful. The grants for sprinklers can be set up. With more staff he can set up a task force to address these issues as well as educating property owners on why sprinklers are beneficial.

The long-term recommendations (5+ years) were then discussed (Recommendations 17, 18, 24). Depending on how many volunteers they can recruit, they could implement a duty crew program as well as a live-in program. John's discussions over a potential regional firefighting department was met with hostility but some from the

community, and the Mayor said this has become a State issue and they are trying to find ways to address regional concerns. Bob stated he is glad to see the City is hoping to meet optimal staffing. He is concerned about the Chief using words like “hopefully, possibly and it’s not ideal but we make it work”- is this how you’d want your business to run? He doesn’t care if your selling gumballs, newspapers or running a fire department- either way its unacceptable. He likes there is a schedule in place, but he wants the 5 from the SAFER grant added to what John has proposed. He doesn’t want us to end up short staffed with retirements. Doug said they have discussed scenarios with and without the safer grant. With the grant, they could potentially hire 5 in 2019, 2 in 2020, and 2 in 2021.

Jim asked Doug to clarify #23- his expectation is the 2019 contract would include automatic response to the Town, and Doug said yes. He also would like to reconcile the study recommendations with what is proposed. Another thing that is not listed here is working with the VA, and he would like to see some formal reciprocal automatic response with them. Steve is glad the Town is interested in working with us as a partner and he’s excited to hear about the potential to hire more guys sooner, but it will require a partnership. If its by a 3rd party contract we are their employers and we need to provide them a future and career path that is long term. Doug agrees with him, and would like to see a 3-year contract so budgeting is simpler moving forward.

Robert adjourned the meeting at 8:45 p.m. for executive session, but he wanted to acknowledge staff and Doug for the speediness of their preparation. He also acknowledged Eric for his recommendations that were included in the Study, and said it represents great professional work from a volunteer. Eric stated he is working on a more detailed plan including implementation strategies that is forthcoming.

Karen moved to adjourn to Executive Session, Steve seconded.

Meeting adjourned to Executive Session at 8:47 p.m.

Executive Session opened at 8:48 p.m. and adjourned at 9:04 pm.

Meeting adjourned at 9:05 p.m.

PLANNING/DEVELOPMENT COMMITTEE
Tuesday, September 4, 2018
7:00 p.m.
Wood Library

Committee: Robert O'Brien, Chair
Bob Palumbo
Steve Uebbing
Renée Sutton

Other Council Members: Mayor Polimeni, Karen White, Jim Terwilliger, Dave Whitcomb (7:07 p.m.)

Staff: Rob Richardson

1. Little Free Libraries

Little Free Library is a non-profit organization dedicated to inspiring a love of reading and building communities worldwide by fostering neighborhood book exchanges around the world. These "little libraries" are small boxes placed around the community, and utilize donated materials allowing residents to borrow and return books as desired. The City previously approved the installation of two Little Free Libraries at Jefferson Park and Saltonstall Street Mobile Home Park. Habitat for Humanity, in conjunction with Literacy Volunteers of Ontario-Yates Counties, have been exploring spaces to place additional "Little Libraries" within the City of Canandaigua, and identified spots in Telyea Park, Baker Park (paired with the Story Walk), and Gibson Street Park as strong locations. Nash Bock from Habitat for Humanity will be at the meeting to discuss the initiative and answer questions about the proposal.

Nash provided a brief overview of the program. Bob asked how the previous two boxes have done and if they were vandalized. Nash stated they have done well thus far and been well utilized, and the Literacy Volunteers make sure the boxes stay in good shape. Karen asked where the books come from, and Nash said they come from a variety of sources- Habitat donations, private donors, literacy volunteers are a few. Karen suggested Nash check with the school if there is ever a shortage, and he thought that was a great suggestion. The Mayor asked if the first two were done in conjunction with Rotary, and Nash said yes. They are also working with Ontario County to put one in Atwater Park. Renée asked if there would be any contact info on the box in case someone wanted to report something, and Nash said there would be plaques with the boxes but adding a phone number was a great idea.

Steve moved to approve the Little Free Libraries, Renée seconded.

4 in favor, 0 opposed. Motion carries to full City Council.

2. Fire Safety & Prevention Education Program

For a number of years, the City of Canandaigua Fire Department has conducted a Fire Safety & Prevention Education Program for students of the Canandaigua City School District. There are two contracts that need to be resolved. The first is the current contract, which is scheduled to run from January 1, 2018 through December 31, 2018 for an amount not to exceed \$5,725. The second contract would continue the services provided and run from January 1, 2019 through December 31, 2019 for an amount not to exceed \$5,825. Both the District and City wish to continue this program moving forward, and Staff recommends authorizing both agreements.

Renée asked why City Council is just seeing this contract a full 8 months into the year, and Rob said he wasn't sure but would find out and follow up. Rob added this agreement is in place because Fire Safety is mandatory curriculum and this prevents the likelihood that on-duty Fire Fighters will not be called away. Karen questioned why the school is paying for this, and that she wasn't sure if Fire Safety was part of the curriculum. Steve said he doesn't remember doing this when he was superintendent. Dave said this is a great program, and Robert agreed. His daughter came home from the program telling him to check the batteries in the smoke detectors. The Mayor added that it is part of curriculum, and for as long as she could remember it was done by volunteers but those

resources aren't there. Bob agreed with the Mayor saying he used to do this, but there aren't enough firefighters to do it. The program is very involved and uses multiple people. Renée again stated she is not happy this contract is just coming up now, and she is sick of the rubber-stamping culture. Dave said he sees Renée's point, but pointed to all the turnover in the last 18 months and that he understands how something like this could fall through the cracks. The Mayor added that this is normally done at the first meeting. Renée stated she sees a pattern of behavior in staff and she is getting fed up. Steve added he is dismayed that there is a cost attached to this and he's disappointed this isn't a volunteer service. Jim stated this should be done on duty and questioned whether or not we've adequately explored that option. Robert said that, since the school is paying, shouldn't that be their concern? They always have the option of utilizing someone other than the Fire Department. Dave added he thinks this is just another cash grab on overtime by the fire department.

Bob motioned to approve the contracts, Renée seconded.

4 in favor, 0 opposed. Motion carries to Full City Council.

3. Phoenix Street Closing

The City of Canandaigua's Strategic Plan has included a project to turn Phoenix Street into a pedestrian plaza for several years. The City has also included this project in its Downtown Revitalization Initiative (DRI) applications, however has not yet been selected for the award. The project is included in this year's DRI application, however the winner for the Finger Lakes Region has not been announced. Councilmember Whitcomb requested that the City test the idea by closing down Phoenix Streets on Friday and Saturday nights to create a pedestrian plaza even without a formal project. The City can utilize moveable barricades on a trial basis to close the street safely and partner with adjacent property owners to minimize the costs associated with the proposal.

Dave began by saying he would like to purchase bollards to give the concept a trial run to find out what works and what doesn't. He also pointed to the potential ordinance change that might be needed regarding drinking in the streets. Bob would like to see Chief Magnera and Chief Hedworth as part of the conversation- what about time frames and the noise ordinance? Robert would like Staff to reach out to Geneva to see what their experience with Linden St. has been- what worked? What didn't? what didn't you expect that popped up?

TJ was at the meeting because he wanted to make sure the closures wouldn't impact his barber shop. He is great with evening events but not all day. Renée asked what studies have been done about the potential impacts of this would be, and Dave and Robert said this would be the study. She always wants to know how we would define success, and Robert said he thinks that feedback would come from the business owners as to whether or not their businesses benefitted. Dave is not looking for quantifiable metrics- he wants the City to continue to move forward and improve night life for residents and visitors alike. Renée wants this and thinks it's a great idea, but would like us to talk to Geneva to see how they measured success and what trends did they use to identify improvement. Robert suggested working in conjunction with BID events to boost turnout.

The Mayor said she spoke with Geneva and the biggest influence was live music- these events drew more people. Steve still isn't convinced the merchants want this, and that the City isn't thrusting this on them. Mike Yarger says he's spoken to several of the impacted parties, including Thai By Night, Fisher Yates, TJ, Brew Pub, Willy's, Mae Fox and Rocky and all are in favor. He added he has underutilized space on the commercial floor of his building and interested parties, but he is not going to move forward until the City revitalizes Phoenix Street.

Karen added this street is a safety hazard and this could improve safety. Dave thinks businesses have been lethargic to voice their support but they want this. The Mayor would like to see any costs associated with this brought to the Finance Committee.

Renée thinks this is great but doesn't begin to really address pedestrian safety. She said there have been several near misses with pedestrians almost being hit, including a police officer blowing through a cross walk with a pedestrian in it, but doesn't see any enforcement. She wants to see people being pulled over, and sees ample opportunity for increased enforcement. Steve agrees with Renée but added that it can happen to people even when they are being careful. There are a lot of distractions on Main Street and people are human. Karen added there are

two sides to the coin, and pedestrians can make better choices and pay better attention when crossing the street. Steve added that some never look up from their phones before crossing.

Rob noted there was a resolution regarding these closures on the City Council agenda, and suggested taking it off. He said he would send out a revised agenda in the morning and add this to the September 18th Ordinance agenda.

Steve added that after reading the MOU for the Fire Safety Agreement there is a narrative there, and he would like to hear from John before we assume the worst.

Bob moved to adjourn, Renée seconded.

Meeting adjourned at 7:59 p.m.

APPENDIX B
ENVIRONMENTAL/PARKS COMMITTEE
Tuesday, August 14, 2018
7:00 PM
Wood Library

Committee: Karen White- Chair
Bob Palumbo
Renée Sutton
Dave Whitcomb

Other Council Members: Mayor Polimeni, Jim Terwilliger, Steve Uebbing

Staff: John D. Goodwin, Rob Richardson

1. Paint Your Pinky 5k

The Paint Your Pinky 5k is a special event being proposed, in conjunction with the Green Front Car Show on September 30th, as a memorial fundraiser to a local young woman claimed by the opioid crisis. The 5k would begin at 8:30 a.m. and follow the same route as the Stache Dash, with the race beginning and ending at Niagara Street. All proceeds will go to benefit the Community Support Group. Staff has confirmed with the applicant for the Green Front Car Show that these events are related and can run out of the same space on the same day. Constance White, the applicant for the Paint Your Pinky 5k, has been invited to the meeting to discuss the event and answer questions.

Constance was at the meeting to discuss the event. Constance thanked John and Rob for helping her pull this race together on such short notice. This is a group who wants to further the work of CSG. The Mayor said this is a wonderful idea, and aligns with partnerships the City had.

Renée moved to approve the event, Dave seconded.

4 in favor, 0 opposed. Motion carries to full Council.

2. Compost Committee Update

The Composting Committee has been working to assist the City in developing a program to reduce organic solid waste. The committee completed a pilot program that provided compost bins and kitchen collectors to 20 City residents to determine the viability of a City composting initiative, and is now assisting with the implementation of a City-wide composting program. Mary Clark-Smith from the Compost Committee will be at the meeting to provide an update on the initiative and answer questions.

Mary Clark-Smith was at the meeting to update the group on the composting initiative. She shared the report from the pilot program, and discussed the apparatuses used. 20 residents participated from May 20th through June 30th. Participants tracked trash thrown out over an 8-week span. During the pilot, 1016 pounds of trash was diverted. 1,000 tons could be diverted if everyone participated. The group has offered two educational sessions working with the library, and the program is in full swing. Press releases and tabling have raised participation and a digital sign up is available on the city website. The next step is to find a way to address apartments.

Renée asked if there was a way to increase awareness, and John said the water bill is an option. Last night's session will be available through the website and there has been great interest. Right now, there is 130 people, and the City only got 200 bins. The committee will continue to do educational work with the community. Renée hasn't received an email about the program tomorrow, and there was a glitch in communication. John said there will be a distribution on the program that was missed and Mary has put together a list of dos and don'ts. Renée thinks this is an awesome community initiative and she is excited to be part of it. Bob asked how we will track it, and Mary said the process is pretty self-sustaining. She also sees the survey and educational component being ongoing. At this point there are no plans to continue tracking the information regarding diverted trash, but could in the future.

3. **Austin Steward Project**

Austin Steward, an escaped slave who became an accomplished author, abolitionist, black suffragist educator and businessman with strong ties to the Canandaigua community, is buried in West Avenue Cemetery. The Ontario County Historical Society has approached the City about placing a memorial plaque near his final resting place commemorating Mr. Steward's achievements. A mockup of the proposed plaque along with additional background information on Austin Steward have been included with this agenda packet. Ed Varno, the Executive Director of the Ontario County Historical Society, and Chester Freedman, benefactor of the project, will be at the meeting to discuss the memorial and answer questions.

Ed Varno was at the meeting to discuss the proposal- Mr. Freedman was unavailable but he has written several articles about Mr. Steward. He wants to fund this project to celebrate Mr. Steward, and will fully fund the project. They have chosen an aluminum marker like the one at St. Mary's and Common's park. The image that will be used is much clearer than the included attachment. Ed added his whole family is buried there as well, so it's a testament to him to. Ed would like the City's permission to put the marker in prior to the ground frosting, and he would like to have a grave side event during February and anniversary of his death.

Renée asked if the attachment was a proposed plaque, and Ed said yes.

Bob moved to accept the proposal, Renée seconded.

The Mayor added she is concerned about the condition of the West Ave. Cemetery. There are sometimes funds available through the State, and several people who are important are buried in West Ave. Cemetery. John said the City has masons come work on the stones when available, and Ed said he would be happy to be on a group to preserve the Cemetery. Dave would also like to be involved- it is in disrepair.

4 in favor, 0 opposed. Motion carries to full Council.

4. **Inclusive Playground Proposal- Lakefront Park**

Mike Bentley and a group of community stakeholders that have or work with children with disabilities have proposed installing an inclusive playground at Lakefront Park. The proposed plans for the playground are included in this agenda packet, and the group plans to raise all funds required to complete the project. City Council must decide whether or not to accept the proposal to build the playground at the suggested location. Mike Bentley, along with board members Sonya Smith and Pam Metting, will be at the meeting to discuss the proposal and answer questions about the project.

Mike and Sonya were at the meeting to answer questions. They have a design for an inclusive health and wellness area. They aren't a board so they have no funding, and this area would be for adults, children, elderly and able-bodied people. They have been working on this for 5 months. They have been working to help a community in Denver, and Sonya challenged him to get one here. Mike's son has a rare disorder, and the City has been gracious in supporting his family. In 2015, after 2 years, Denise Chaapel worked with our parks and rec to put a ramp up on Santa's house so everyone could access it. It also allowed seniors to participate with their grand children who couldn't handle the stairs. They don't want a playground- they want a health and wellness area that aligns with the City's Blue Zone's initial. The design is going to be an oval, and they have been able to work with a designer who hasn't charged them anything. They also want to put a rubberized track around it with a health and wellness area for exercise. They have an extremely diverse committee with a wide range of backgrounds and strengths including Jim Ritts, Ontario County DA, and Tina Bloom. They also work with Blue Cross Blue Shield and Brenda Etsy from ARC. He would like to have this built before the fall. If the land is granted, the total cost for the facility will be about \$500,000. They think they can have the money ready to break ground by May.

The location would be at Lake Front Park by the current Finger Lakes Hotel. This project originally started at Blue Heron Park, but the potential depth of water, roadway and lack of parking were concerns for children with autism and other disabilities. They offered other properties but none were feasible. There were concerns with Rose Park Residents, and they met with Charlie Battle in July and got overwhelming support from their community. There were concerns about the water and a security fence, however if they can raise enough money they will gladly address those concerns. Steve reiterated the community supports the project minus the security concerns, and he is extremely supportive. His concern is the legality of having a 3rd party volunteer group build the program. John said they would be donating the funds, and Gametime is on a State contract so we would

simply installation. John said the City would be working together. Steve asked if the building in the background is the hotel, and Mike said they are bathroom facilities. He reiterated the desire for an oval track to maximize space.

Bob asked about the dimensions- Mike said it would be about 110 feet from the lake and about 25 feet from the curb. Steve thanked Mike for the project, and said he doesn't need to build restrooms and in his opinion, he doesn't need them. We all need to understand this is his brainchild, but it ultimately becomes the City's to maintain based on what Council and the City Manager deem appropriate. Mike politely disagreed, stating he would not want to be transported in a diaper that is saturated with waste. He wants to work with the City on the changes they need to make, and these are not typical restrooms. John stated all the underground infrastructure is already in place from the hotel. Dave asked if this is going to be a public park amenity, as well as bathrooms, and Mike said yes. Dave said we have wanted to put more bathrooms down there anyway. Dave also asked if they have talked to the hotel yet, because he is concerned they might oppose the project. He suggests smoothing that bridge now. Steve asked if we are going to do all this, why not just rebuild the Kershaw one. John added it's a brand-new playground, and Mike added it's a small area. From a parent perspective you'll see both get used and it will create longevity for both. There is a lot at Kershaw that isn't inclusive. Bob asked if they looked at northeast, and Mike said they looked there as well as the Civic Center, Outhouse (denied), Town Hall, Blue Heron, and other City Parks. The top 3 were Sonnenberg, Lakefront, and the Civic Center but the CC had the same concerns as Blue Heron. Mike added they already have contractors and funders lined up, as well as contractors to build the restrooms and donate the wood. The goal is to create a unique space in the community. Karen asked if we would be responsible for maintaining, and John said yes. Karen asked if we met with the parks, and John said they are supportive of the project. Renée asked if we are hitting our saturation point with staff and would we need more, and John said we might add to need more seasonal staff but we would make it work. As we continue to add amenities, we will need to add staff. Jim supports the intent, but he is not sold on location. It looks like the plan would occupy about a third of Lakefront Park and he's not sure if he is willing commit that large of a chunk.

Mike Yarger thinks it's a great concept, but this isn't what he envisioned for Lakefront Park. He thought there should be a large enough lodge to handle large groups. There needs to be more discussion. Jim asked why Outhouse Park wasn't an option, and he was told it is a new park where they invested a few hundred thousand dollars which the Town wasn't willing to change. Mike added this park also needs to be a destination location. The Mayor asked if they looked at Jefferson, and they said yes. There were some concerns from the committee regarding graffiti. Bob asked if it would be possible to stake the area out to see how big a space we would be committing. Dave echoes some of Jim and Mike's sentiments. He also has concerns about the location, and the City eminent domained the property and part of his vision was a passive park. He has consistently voted not to build docks there to keep the views clean, and he isn't sure it fits his vision. There were further concerns about the size of the space, and Mike said they will build to the specifications to the City where the City says we can. Karen echoed her concerns about the location. Lakefront access for walking and viewing is limited as it is. Jim encouraged them to revisit other sites to see if they would be viable. Bob suggested they come back with something scaled back for the location, but Karen added at another park they could use the full space. Renée would like to see the foot print marked, and Steve suggested they look to capitalize on existing restroom facilities. No one can easily walk there, and he would like to see it somewhere it could be more easily accessed. Karen really likes the upper Baker idea. In general, Council didn't support the location. Mike said this is a huge project so that he wants to get the location right. He will do the necessary follow up and we will go from there. Council loves the idea but would like to see a scaled back option for Lakefront but also at other locations. Renée does not object the location if it suits the needs of the target audience.

5. Discussion Regarding Bulk Waste Pickup

Several City Council members have expressed the desire to restore the bulk waste collection program. Due to capacity and budgetary constraints, the City has not provided since 2008. There is renewed interest in potentially providing the service in an alternative form. Councilmember Karen White has identified two potential options. The first is a potential third-party vendor to provide bulk waste pick up and the second is a proposed a dumpster program. At her request, this item was added to the agenda for further discussion.

Karen started by talking about John's response to her e-mail. This included contracting a 3rd party vendor and reinstating the program. Part of what caused this was the loss of DPW staff. If you provided a dumpster to single family homes for a week it would cost over \$700,000. If we added 2 more DPW staff, we could reinstate the program for about \$250,000 the first year and 200,000 moving forward. Jim said one way or another we need to

provide this service, but hiring two full time staff doesn't seem prudent for a program that lasts a total of 2 weeks. Jim asked what is available for 3rd party vendors. ReStore and Salvation army will come pick up items if they can be reused. Casella and other services will come pick your junk up but there isn't a lot of options. Jim said he has issues getting the junk where it needs to go. John said we could charge for this service. Dave said there are options, and he has personally used ReStore. Even the program with the transfer station is specific to certain things, and there are lots of things that aren't included and he senior citizens need help and that's where he thinks the service gap is. Dave also sees this as a safety concern in terms of fire hazard and the amount of stuff that got picked up was huge. Renée said she didn't see anything about bulk refuse disposal is not in the citizen survey, but snow removal is. Bob asked if instead of doing the whole City doing a ward a year or two wards a year, and John said we could try that. The last time we did this was about 420 tons, which adds more waste while we're trying to reduce waste. Renée said other cities could do it on an on-demand schedule, and John said we have that now but it isn't utilized. The Mayor said there are communities that outsource the whole idea and we don't know until we ask. John is suggesting we can do it more efficiently with our own people. Dave asked what the staff breakdown is for cost, and John said he has been playing with those numbers. Dave asked why we can't reassign, and John said the opportunity cost is huge. John said he can Jim come in and present various different options. To get the true cost we would need to determine the actual program because we would need to go out to bid. Karen said she was envisioning a lottery system so the cost could be controlled. She is also sure Victor does 2 curbside cleanups a year and suggested we reach out to them. Jim asked to see what an estimate to do the entire job was the last time was required when we did it, and then use that information to get the bid from a 3rd party just to see what it is. Jim would like to see what that cost would be. Renée clarified it did come up twice, but 3 times as many asked for snow sidewalk removal.

Karen sees a huge need for these, and she wants them to tie into PathStone and Habitat. Mike Yarger stated the program was great, and landlords would plan renovations around that week for convenient disposal. People got their houses cleared out, and people planned their spring-cleaning schedules around it. Canandaigua 20/20 has responded vigorously to bring the service back, and having to use the second and 4th Saturday stinks. John has been talking about expanded access with the Town. John said we can provide the service but we have to be willing to pay for it. Julio added that people have to prioritize snow removal, but there isn't as much incentive to get rid bulk waste and we should probably start with need based. Julio asked if he could help, and John said he would love to hear any ideas.

Bob moved to adjourn to Executive Session, Renée seconded.

Meeting adjourned at Executive Session at 8:45 p.m.

Executive Session began at 8:45 p.m. with the topic being pending litigation.

Bob moved to adjourn Executive Session, Renée seconded.

Executive Session adjourned at 8:54 p.m.

APPENDIX C
ORDINANCE/PUD COMMITTEE
Tuesday, August 21, 2018
7:00 PM
Wood Library

Committee: David Whitcomb, Chair
Nick Cutri
Jim Terwilliger
Karen White

Other Council Members: Mayor Polimeni, Bob Palumbo, Renée Sutton, Robert O'Brien, Steve Uebbing

Staff: John D. Goodwin, Rob Richardson, Chief Hedworth

4. Priority Services Agreement

The City provides a wide range of municipal services to Ontario County facilities. The County recognizes the importance of these services to the daily operation of their facilities, and is willing to contribute to their operation via a priority services agreement. The current agreement expires December 31, 2018, and the County would like to renew the priority services agreement for a 4-year period beginning January 1, 2019 and ending December 31, 2022 for \$38,203 per year (2% increase from the current \$37,454). Staff recommends renewing the priority services agreement.

John provided a brief synopsis of the item. Staff recommends approving the agreement.

Renée asked what the services provided are, and John said it's any of our municipal services. It is essentially a PILOT agreement. Renée asked if the 2% is standard, and John it fluctuates but the 2% is fairly standard. It depends on what the County is willing to distribute. Renée asked if this is based on what we ask for, and John said they tell us what they will provide. Technically, they don't need to give us anything.

Nick motioned to approve the agreement, Jim seconded.

4 in favor, 0 opposed. Motion carries to Full Council.

5. School Resource Officer

For the last several years, the Canandaigua City School District has partnered with The City for the School Resource Officers (SRO) Program. As part of community policing efforts, the program places officers from the Canandaigua Police Department in schools to build positive relationships and provide an added layer of protection in case of emergency. The School District and the Police Department are desirous of renewing the agreement. The contract is for the 2018-19 school year and includes two officers, each on a part time basis, to continue to program. There is a clause that, if funding is available in the School and City budgets, to split the cost of a full-time Youth Officer. The School District has agreed to reimburse the City 100% of the expense for having the two part time SROs, however the agreement is contingent on funding availability. Chief Hedworth will be at the meeting to discuss program and answer questions.

Chief Hedworth spoke to this item. For the last 6-7 years we have used 2 part time officers. The superintendent is a big fan of the SRO program and would like to see it continue. Some current officers started as SROs and still have those relationships with families and students a decade later. They are looking to renew the contract for the upcoming school year as the previous contract expired July 31st. They have also discussed the idea of a youth officer who would split time between the PD and the District if funding is available, with the City and District each paying half. Part time officers are capped, so there isn't consistent coverage. As wages increase, less hours are available. Having a fulltime person would allow greater coverage/protection. The discussions regarding the fulltime SRO officer are still ongoing and contingent on funding being available. Chief is a big advocate of

preventative action and this provides an added layer of protection. This shouldn't be seen as a "police presence," but "friends not foes." With the change in how NYS will process teen offenders, this program could be important moving forward.

Dave is supportive of the program, and asked if they split their time between schools or stay at one. Chief said they rotate around, but they only have a 5-hour day. Training and home visits can take up a lot of this time. Karen asked what their employment status is during summer, vacations, etc. Chief said they do not work during these times, but they will attend training and occasionally assist in traffic detail when the PD doesn't have enough coverage for community events. Because they are part time they don't get benefits. Steve gave some historical perspective on why the high school was built where it is, and that they tried to get the City to annex the property specifically for police coverage. This program is helpful in prevention, and shared an instance where the relationships with SROs helped a child in a dangerous situation. Jim asked if this commits them to hiring a fulltime officer, and John shared both budgets (City and District) must have available funds and City Council would approve the fulltime position as part of the 2019 Budget if funding is available. Dave is concerned that in the next decade we might not have enough police officers, and having a program like this could build relationships with children to get them interested in being police officers. John said we have a problem now, and the City hasn't been able to fill the position included in the 2018 Budget.

Jim moved to approve the agreement, Nick seconded.

4 in favor, 0 opposed. Motion carries to Full Council.

6. Wilcox Lane Turn to Main Street

On average, 30,000 cars utilize Main Street (Route 332) daily. With such a high volume of traffic, turning left onto Main Street can be difficult and dangerous at intersections without traffic control devices. At one of these intersections, Wilcox Lane and Main Street near the Library, turning left onto Main Street is an intersection where entering the flow of traffic during day time hours is exceptionally difficult. Some residents have suggested prohibiting left hand turns onto Main Street between the hours of 7 a.m. until 7 p.m. This item was added to the agenda for further discussion.

The Mayor had a resident come see her regarding the turn at this intersection. She suggested a partial restriction, and expressed her concern as someone who frequents the library and Wilcox Lane. Dave asked if there is a history of accidents here, and Chief said you could make this case about many of the intersections on Main St. Dave asked if there was interest in exploring this further, and the general consensus was no. Jim said he sees the value of the idea, but isn't supportive. Natural consequences will dictate driver behavior. Rob asked if there is a possible redirection of traffic, and John spoke about finishing Willis Place to connect to Wilcox. This has been proposed in the past, but the City doesn't have right of way and PathStone has clearance to build another building and a roadway. The Mayor thinks PathStone might be willing to talk about working with us, and John said he would follow up. Cindy Fordham, a City Resident and Library employee, spoke on her opinion. Sometimes people just need to turn right, and this would not change the issue that turning left on to Wilcox from Main Street. This is a Band-Aid fix that doesn't address the true issue. The City has tried to go to NYS DOT to put a light in and been told no. Dave added there are some places in the City that there isn't much that can be done.

7. Short Term Rental Discussion

At the May 3rd City Council meeting, Ordinance #2018-001 was adopted amending Chapter 850 of the Municipal Code Entitled "Zoning" Regarding "Short Term Rentals." The ordinance requires all short-term rental properties to adhere to similar safety and regulatory standards as traditional bed and breakfast establishments, and outlines the criteria for receiving an operating permit from the City. Since the ordinance was passed, several residents who own properties they use for short term rentals raised concerns. This item was added to the agenda to allow these residents to discuss their concerns.

The floor was turned over to the Cristoforis who were out of town when the ordinance was passed. They own 5 rental units, and two of them are furnished units they utilize as "Air BnBs." She would like the ordinance changed so it doesn't need to be a primary residence and the owner doesn't need to be onsite. The short-term rentals provide a different option for people who do not want to use traditional hotels and BnBs. The existing ordinances on noise

and parking should be enough to control concerns over short term rentals, and short-term rentals are critical for tourism considering the Inn on the Lake is closing. This is a disruptive technology, and to penalize these business owners for a new approach is counterproductive to tourism and economic development. She wants C (in primary residence) and F (owner's primary residence) changed or amended. BnB owners were also present, and Bill Kiper recognizes they offer a different service. Their concerns are when a bad situation happens or what happens in other upstate communities could bring a black eye to the community, and some of these folks are heavily invested in their business. Although the numbers are low now, the intent was for short term rentals was to grow slowly. They are not against this, they are concerned about what will happen in our neighborhoods when a serious incident occurs and the neighbors have to call the Police and deal with it. It impacts the type of community we have, and many other communities are banning short term rentals.

Karen is in favor of amending the proposed ordinance items to be more liberal, and asked how this is different from the traditional cottage rentals around the lake? She thinks we've been dealing with this forever, and she is a big supporter of short term rentals. Steve added most condo communities include his prevent any rentals for less than a year. Cottages on the lake can be regulated, but only if there is a home owners association. Short term rental supporters think the inns and short-term rentals need to adjust, and she vehemently disagrees with unnecessary regulations. There are self-regulating mechanisms to keep the industry in check, and they are also heavily invested in the community. Free market should reign.

Stated this was about protecting neighborhoods from people just looking to profit. She also thinks the inspection requirements are important, and referenced a family who died from carbon monoxide poisoning. They have no issues with these points, but that it's a different model serving a different clientele. Dave added that the original ordinance was more restrictive. He supported the compromised ordinance, and we can rely on the other mechanisms and tools in the tool box. We need to decide as a community where this industry fits in. It's not about whether its good or bad, but appropriate. At some point you start to lose community when you compromise neighborhoods. He wants to keep the industry but protect the community. Karen countered with the fact this is a tourist community that attracts people from all over, and Dave acknowledged we can't have both and there is a hypocritical dichotomy. Nick thinks if you are going to consider these businesses, asking them to occupy all of them is unreasonable and he thinks Article F should be changed.

Karen moved to accept to strike Article F, and Nick seconded.

Jim sees both arguments, and wonders if limiting the number of properties via a permit they could rent and contingent on ratings from parent companies. Mike Yarger sees this as the City trying to control who landlords can rent to, and the City doesn't have that right. Just because it's a new model doesn't give the City oversight. Steve said he lived on Holiday Lane for 15 years, and they chose to live there knowing there would be no businesses and additional traffic. If this was an issue, he would feel his decision to buy the home was compromised. It isn't the City trying to take oversight, its honoring and respecting the existing codes and zoning that already exists. Karen pointed out there are no guarantees who your neighbors could be, and neighborhoods change constantly. Steve would be interested in finding a way to grandfather some of these in, especially If the investment was made without knowledge of these discussions. He wants to work with them, but in the long term he wants to focus on the sustainability of neighborhoods and this ordinance does that. Dave agrees with Steve. Jim and Nick support the idea of grandfathering in these properties, and Robert reminded everyone the enforcement period begin later because the ordinance wasn't perfect. He thinks we need another 90 period for people in the business to register. Renée supports a grandfathering clause if it is a snapshot of where it is today. Any change in ownership would eliminate the approval. Mike Yarger thinks our zoning laws are outdated and these need to be revised to allow for industry growth. He also thinks it handcuffs existing landlords from altering their business strategies. Nick withdrew his second because he likes Steve's compromise.

Jim seconded the motion in place of Nick.

Bob asked if we grandfather these in, what does it do to the short-term rental ordinance we have now? Does it go back to owner occupied or does it allow what exists and no more? Dave said we will grandfather anyone in who owns a property and uses it as AirBnB, and future people would have to follow the ordinance process.

1 in favor, 3 opposed. Motion fails.

Council requested Staff come up with alternate language and come back to the next meeting.

8. Pesticides in Right of Way Discussion

At the joint Environmental/Parks and Ordinance Committee meeting on May 8th, the committee voted against sending an ordinance banning the use of pesticides in public rights-of-ways to full City Council. At the August 2nd City Council meeting, Councilmember Karen White requested the ordinance be reintroduced for further consideration.

Jim asked where our Corporation Council was on a potential alternative, and asked John to direct Terence to come up with something that realizes the intent but is easier to enforce. Bob reminded everyone Terence said this is unenforceable, and Chief Hedworth said he also agrees with Terence. Jim said the draft ordinance as is isn't enforceable, but it needs to be reworked. Steve said in order to change his vote, he would need to be convinced this is a quality of life issue and that it is actually enforceable, doesn't lead to over zealous residents, and isn't "boondoggle." He is in favor of reducing pesticides in general, but is concerned about enacting a law that could create more problems than it is worth. Dave added the City's impact on watershed is minimal. The pesticides aren't causing the issue, but the soil that runs into the lake. Spraying the right of ways keeps these aprons of the yards tight cutting down on runoff.

Jim moved to direct Terence to modify the ordinance, Karen seconded.

Mike Yarger asked what the difference between an easement and a right of way. John said a right of way is City owned, and an easement is granted by a private owner.

The Mayor pointed to the Watershed handout she provided Council. The Watershed Council contends the best way to protect the lake is to educate people, not pass restrictive laws that can't be enforced. Karen is frustrated that we are falling back on this being unenforceable. With all the ordinances Council supports, why won't they support one important to public health? Renée agrees with Karen, and sees the hypocrisy by not spraying in parks but spraying in right of ways. What she likes about the ordinance is it allows for community engagement around an issue that people care about. We've already passed ordinances against barking dogs, and we should take this issue as seriously. This ordinance sends a message and protects our quality of life.

4 in favor, 0 opposed. Motion carries.

Meeting adjourned at 8:43 p.m.

APPENDIX D
FINANCE/BUDGET COMMITTEE
Tuesday, April 30, 2018
7:00 PM
Wood Library

Committee: James Terwilliger, Chairman
Robert O'Brien (absent)
Steve Uebbing
Nick Cutri

Other Councilmembers: Mayor Polimeni, Bob Palumbo, Renée Sutton, Dave Whitcomb

Staff: John D. Goodwin, Rob Richardson, Jim Sprague, Nancy Abdallah

1. Bond Authorization for Streetlight Project – Performance Contract

This year, City Council has adopted Resolution #2018-053 accepting the Street Light Facilities Sales Proposal from RG&E and Resolution #2018-068 authorized the execution of a contingency purchase agreement for the street light inventory within the City (1,138 cobra-head and decorative fixtures) for a total cost of \$196,134. The remainder of the project entails converting all of the street lights to LEDs, replacing Downtown poles to not only provide more aesthetic street lights, but also provide lighting for sidewalks, and improvements at Fire Station 1, Police Station and City Hall for energy efficiency. Staff is recommending authorizing a \$1,820,000 bond for this project to pay for the total costs of the improvements and costs of bond issuance. As the project will be a performance contract in accordance with Article 9 of New York State Energy Law, the costs of the bond will be realized by the annual utility savings. After the bond is complete (10 years), the savings can be applied to the annual budget.

Three members of the SmartWatt team were on hand to discuss the project, and John gave a brief overview. Staff is asking to bond a maximum of \$1.82 million dollars. Jim asked what the items on the spreadsheet shaded in gray meant, and John said they are improvements not attached to the performance contract. There were also some items shaded that represent items we already own so it would have eaten away at the savings from the performance contract. Jim asked for an explanation of what the totals at the bottom of the sheet mean, and Scott Clark explained they represent the savings that make the performance contract budget neutral. Jim asked what the last column meant, and Scott said these represent general costs for individual line items. Steve asked if we have considered the loss in tax revenue and if that was factored in, and Scott said they have not included it in the spreadsheet. They will only be purchasing the poles on Main St, and RG&E will still own the property and wooden poles. Steve asked if it will change their real property tax bills, and John said we are only buying 26 poles so the impact would be minimal. Scott said the project should be paid for by year 10, and the remaining savings will all go back to the City. Jim asked if the contract guarantees these savings, and John said it does. Steve asked what metrics are used to guarantee the savings, and Scott said the bulk will come from the street light savings by comparing utility bills pre and post conversion. Steve asked if Staff will verify the information, and John said yes. Scott said they will issue an annual report to keep track of the project. Renée asked why the numbers don't add up, and Scott said they should be the difference in savings. Jim said it balances perfectly. Scott stated the numbers she is questioning relate to savings.

Steve moved to approve the bond, Nick seconded.

Bob asked if the City owns the poles or just the heads, and John said the City will own the lights and the fixture itself. Bob asked who is responsible for the pole if someone hits one, and John said RG&E will. Scott said RG&E still has an obligation to make it safe and then turn the situation over to the City. John added annual maintenance is included in the cost. Nancy added the bond will be a little higher because it includes bonding costs with the Hurley building to save overhead.

3 in favor, 0 opposed. Motion carries to full City Council.

2. Water Treatment Plant Electrical Upgrades

The water plant's main 1600-amp electrical feed and switch gear, along with its pump breakers date back to 1979. As part of plant's capital plan and following several failures of electrical components within this system, these components are to be replaced. These failures can be attributed to the age of the components within the system and also the mixing of new and old parts within the system. Earlier this year the City contracted with Hunt Engineers to identify components to replace and develop a new electrical system. The plant upgrades developed by Hunt Engineers were advertised for bid. The lowest priced bid came in from Billitier Electric for \$157,400. The 2018 Water Fund Capital Budget included \$214,190 for this project with \$18,190 for design. After adding a \$10,000 contingency for the project, there is an additional \$28,600 remaining from budgeted cost that can be utilized for other capital projects such as the Decant Tank Piping Upgrades listed below. Billitier Electric is a reputable electrical contractor and City staff recommends awarding them the contract. Jim Sprague will be at the meeting to discuss the project and answer questions.

John provided a brief synopsis on the situation. Jim pointed out this project would be almost \$30,000 under budget, and John confirmed that.

Steve moved to approve to the agreement, Nick seconded.

Renée asked how long the project would take and what the impact on service would be, and Jim said none. He also said it would take a few weeks to a few months to complete.

3 in favor, 0 opposed. Motion carries to full City Council.

3. Decant Tank Piping Upgrades

The water plant routinely backwashes its filters several times a day. Each backwash generates approximately 100,000 gallons of waste water. This water is collected in the decant tank which acts as a holding tank. The waste water is then pumped into the Ontario County sewer system at a slower rate so their system is not overwhelmed with a high volume of water. The piping within the decant is approximately 40 years old and has had leaks develop within it. The City developed a plan to replace this piping and make changes within the tank to accommodate a different brand of pumps. These pumps are more energy efficient and are expected to be more reliable. The complicating factor with this project is that the decant tank is a permit requiring confined space with a sloped floor and all material must enter the tank through a 30" square hatch. The City published a request for proposals to replace this piping and the lowest bid was received from J.W. Danforth for \$69,400. The 2018 Water Fund Capital Budget included \$60,000 for this project, but \$15,256 was utilized to purchase replacement pumps leaving \$44,744 remaining. Staff recommends utilizing the \$28,600 remaining from the Water Treatment Plant Electrical Upgrades Project to cover the \$24,656 funding gap. J.W. Danforth has done work before at the water plant and City staff recommends awarding them the contract. Jim Sprague will be at the meeting to discuss the project and answer questions.

John provided a brief overview of the project and added this is in the Capital Budget, but the bid came in higher than anticipated. Staff is recommending using the savings from the electrical project to cover the short fall.

Nick moved to approve the contract, Steve seconded.

Renée asked how long this would take, and Jim said this would take a little longer- probably 3 to 4 months due to logistics. Renée asked what could go wrong to drive costs, and Jim said they may need more pipe hangers/brackets.

3 in favor, 0 opposed. Motion carries to full City Council.

4. Tax Cap Override

Municipalities must adopt a local law, approved by a vote of sixty percent (60%), of its governing body to override the New York State property tax cap for the next fiscal year. This law would grant the City of Canandaigua authorization to override the cap for the upcoming 2019 fiscal year. Normally approval of this law does not guarantee that the property tax levy will increase by more than 2% or the permitted tax cap limit, but it authorizes

the City to override the Tax Cap if necessary. With that said, the costs relating to staffing at the Fire Department along with contractual increases in other departments and anticipated decreases in non-property tax revenue will require the City to override the Tax Cap for the 2019 budget. A resolution establishing a public hearing at the October 4th City Council Meeting will be presented at the September 6th City Council Meeting along with a local law.

In the past the City has done this as a precaution, but with the increases to the Fire Department we will likely need to override the tax cap should Council decide to. Jim objects to the “will require” language, and John said the resolution isn’t written that way.

Steve moved to accept the item, Nick seconded.

3 in favor, 0 opposed. Motion carries to full City Council.

5. T-Mobile Water Tank Lease

The City leases space on the old water tank to cellular service providers. One carrier, T-Mobile, is asking the City to revisit the current lease and revise the conditions of the agreement. The original agreement, signed in 2002, was for 5 years and included up to 4 additional 5-year renewals with annual rate increases determined by Consumer Price Index (CPI). The City is currently in the third additional 5-year renewal ending in 2022, and the agreement ending in 2027 if the fourth renewal is triggered. For 2018, T-Mobile is paying \$22,193 (\$1,849.42 per month). They are requesting the rent be lowered to a minimum of \$18,585 (\$1,548.75 per month) with annual rate increases capped at 12% for the 5-year term of the lease. If the City is willing to accept this reduction, they would offer a 3-Year rent guarantee period and extend the agreement an additional 21 years for a new, 30-year agreement. Staff does not recommend adjusting the contract as the current lease payments T-Mobile is making align with the lease payments made by other cellular providers.

John provided a brief overview of the synopsis. John recommends holding the current lease and Jim agrees. Bob asked if this was on the water tank, and John said yes. Nancy added these payments fund the technology fund.

Steve motioned to approve the contract change, Nick seconded.

Renée asked if there are terms for termination in the contract, and John said yes. There are also provisions for paying out on an early termination. John pointed out if they merge with another company we would lose the revenue no matter what.

0 in favor, 3 opposed. Motion fails.

6. 6-Month Financial Statements

Clerk/Treasurer Nancy Abdallah will distribute the financial statements for the first six months of 2018 and provide a brief overview.

Nancy discussed the financials she handed out. She added this is not an in-depth review, but we seem to be tracking really well. Sales tax is steady to slightly increased, and with increase in interest rate means she is putting everything extra in a CD. Recreation fees might be a little under budget, and she is trying to get information on the solar array income. She has not seen anything from RG&E this year, and we need those in order to crunch the numbers. All that is shown are the credits we’ve received. Steve asked how this is audited throughout the year, and Nancy said RG&E provides information which Nancy compare to what we’ve sold. This information is audited by an impartial 3rd party. Steve expressed concerns we aren’t totally on top of this, but John added part of the issue is how we are billed. Nancy is concerned the savings won’t be what we thought they were. Jim added it sounds like we are as on top of this as we can be, and Nancy added she has been trying to get information for a while. Jim asked about the reduced rec revenue, and Nancy added this is only through June. Kershaw staff says we have had high volume, and that isn’t reflected here. Coach told the Mayor we are higher than last year. Nick asked about the grant income, and Nancy said this is due to more State aid coming in December which will fund the line. The trends are in line with 2016 and 2017. The Mayor asked if the misc. revenue was dog park donations, and Nancy said she keeps it in a different spot until it’s used. These are donations from private donors, NYSEG, etc. Nancy added there is going to be savings in expenses, some of which comes through open positions. Nothing is glaring at this point. Steve asked if there was any policy movement around fund balances, and he would like to see uniformity in how these are determined. Jim said having those in place for the general fund is helpful, so having

these in other funds would be beneficial. Nancy has been trying to work on these but has been short staffed. Renée asked if we do a macro-view of the overall City financial condition, because a 50,000-foot view would be helpful. Nancy said this is possible, but we also get information from the comptroller's office. Jim asked for a link to that info, and John said he would provide it. Nancy said is called fiscal stress revue, and right now we have no rating meaning we are in great shape. The Mayor added this information showed the City is not stressed which impacted State aid.

Nancy said the water fund is fine and had no additional comments. Sewer fund does present some issues and will possibly require budget amendments. We had a sludge contract issue, but Jim said it shouldn't have a huge impact. Nancy will be keeping an eye on it. There are some concerns about benefits which is about \$10,000 down. We had some retirements and people jump on our plan at the last minute. She has been able to cover most of it. It's problematic next year where we will have lots of retirement next year and we could have payouts and double insurance which will be a huge expense. Steve asked if we can establish reserve funds for this purpose, and Nancy said this is an enterprise fund. She has a liability for this, but we budget based on a cash basis. This also gets billed out, and that isn't determined until the expenditure has been established. Bob asked how the payout for a retiree is balanced out by a lower salary for a new hire, and Nancy said there is some money there depending on when they get hired. John added part of the budget amendment is to get a trainee in so they can slide in when water treatment plant retirees leave. They are also trying to cross train another staff to fill open spots. Bob asked if these are laborer or management, and Jim said there is a laborer and 2 operators. The Chief positions at both plants are stable. If the retiree is less than 65, there may be a double insurance payment to cover them and the new person in the position.

7. Capital Budget

In anticipation of potentially lengthy discussions during the November budget review process, Staff will be presenting the proposed 2019 General Fund Capital Budget for review and discussion. There are also proposed amendments to the 2018 Capital Budget. The proposed amendments and 2019 Capital Budget will be distributed prior to the meeting.

John said he presented this early because we anticipate a lengthy budget discussion and he wanted to get this to them as soon as possible. He turned to budget amendments that are needed for 2018 including the apparatus bay floor at Station #1. There was then discussion about why \$2.1 Million goes to capital reserve, and Nancy said we do this to keep input flat to prevent fluctuations in budget and tax rate- it's better to let capital reserves fluctuate. Having this allows the City to fund things or opportunities without needing to find the money. We used to bond for everything, but that is expensive. This allows us to pay cash for things.

John went back to the request line to discuss things he would like to get completed or started in 2018. He discussed why we want to redo the apparatus bay floor, and also other equipment in the apparatus bay that needs to be replaced. This includes gear cleaners/dryers and the lockers- as they redo the floors they may need to tear them out anyway. The other item is furniture for the Hurley building, including the new Council Chambers, which will be approximately \$80,000. Steve said all this sounds very reasonable, but if we are going to potentially increase staffing in the fire department the rest of the budget will come under close scrutiny. He thinks whatever we do on the personnel side will impact the budget, and John pointed out these are capital items that need to be done. Steve agreed, but pointed out the tax levy needs to be at a responsible level the public will tolerate. In a difficult budget year everything is scrutinized and becomes part of the overall picture. The Mayor asked John to skip to the item that Roger Wood was on hand to discuss which is the downtown camera program. John would like to start phase 2 by adding more cameras downtown as well as in Jefferson Park. Mr. Wood stated he has been a member of the community for 20 years, and he remembers what it used to be and look like. He likes to go into the street and he thinks its offensive that he's been recorded every time he goes to the store. To keep expanding the program without community involvement is ridiculous, and Council isn't doing their job by representing the community. He stated many people are angry about the cameras, and he doesn't see enough crime to justify the cameras being at any place other than crosswalks. He thinks expanding the cameras makes the City turn into Nazi Germany. John stated the cameras are only reviewed for evidentiary purposes. He said it doesn't matter if they aren't monitored, we are supposed to live in a free society and this is Orwellian. Jim said this program was initiated at the request of the BID, and they should be included in the discussion. It was requested by business owners, and Mr. Wood said we shouldn't be doing this behind the public's back. Jim encouraged him to come to the next meeting, and Mr. Wood said he is going to start a petition. He thinks the actions of City Council are dangerous and they are not practicing true representative democracy. Steve said understands Mr. Wood's point about being watched, but those cameras

have been used to apprehend criminals. He pointed out there are cameras at any public building and retail locations, but Mr. Wood said those aren't public places. Renée said she appreciates his point, but we need to find a balance between safety and security. The Mayor encouraged Mr. Wood to have people who support his view. Mr. Wood said we shouldn't be voting on anything without more people present, and Renée said we still need to run the City and keep things moving.

Steve asked how we plan to move things forward- in total there are \$418,500 of new requests. Steve asked if he plans to move this forward tonight, and John said that would be nice but we could wait. Steve asked how this would be funded and John said the Capital Reserve. Jim asked about other big-ticket items, and John pointed to the new roofs needed for the Hurley Building. During the project they learned they still have some asbestos from the original build in 1974, and there is also a central portion of the roof that is saturated which is the priority. The good news is, based on how the building was constructed, we can do the roof in chunks. The expectation is to spread it out to 2022. Jim asked what the impact of approving the new request would have on other or future projects, and John said one is the skylight at the Police Station which has been pushed out until 2019. The handicapped door at City Hall was going to be turned into a public entrance, but that is being pushed off. Jim said the expenditures appear to be \$700,000 more than budgeted, but Nancy explained some of it is encumbrances and changes from 2017 that are coming forward. Nancy provided a brief overview of how to read the spreadsheets. Jim asked again if we need to approve this tonight, and John said that would be nice. Renée asked if we are asking for a dollar amount and then Council decides the contract, and John said yes. We expect to buy the furniture on State contract so they wouldn't see that. John said the gear extractor would likely not come through either. Renée said she would like to see the SmartWatt payment, and John said that is still being determined.

Steve moved to approve John's requests, Nick seconded.

3 in favor, 0 opposed. Motion carries to full City Council.

Nick moved to adjourn, Steve seconded.

Meeting adjourned at 8:58 p.m.