2020 Grievance Day Information

The tentative assessment roll is available for viewing on the City's website: www.canandaiguanewyork.gov

Due to the Covid-19 restrictions the assessor will be taking appointments only by phone at 585-337-2235 or email at srp@canandaiguanewyork.gov.

Pursuant to Section 525, NYS Real Property Tax law and Executive Order Number 202.22 the Board of Assessment Review will be in attendance remotely at https://zoom.us/j/94470851179 to examine all written complaints in relation to those assessments appearing on the 2020 tentative assessment roll. Such complaints will be reviewed, by appointment only, during the day, date and hours listed below.

Grievance Day will be held on: TUESDAY, MAY 26, 2020 from 4:00 PM to 8:00 PM

Complaint forms (Form RP-524) must be filed with the Assessor's office **PRIOR TO** TUESDAY, MAY 26, 2020. Please mail the complaint form and supporting information to the: Board of Assessment Review, 2 North Main Street, Canandaigua, NY 14424 in time for it to be received **before** May 26, 2020.

You may also drop off your completed and signed complaint form in the drop box on the "West Avenue" side of the City Hall building. Complaints must be in the drop box **before** 3:00 PM on Tuesday, May 26, 2020.

Appointments will be made only after a complaint form and all supporting documentation has been provided. (Please include a note with your name and phone number if you wish to schedule an appointment. It is not necessary to actually meet with the Board. If you don't schedule an appointment, the Board will review your complaint form and render a decision based on any information provided.) Appointments will be held remotely through Zoom. You will be provided with access information when your appointment is made.

Documentation may include, but is not limited to, an appraisal of the property (in its entirety), a current listing of the property, a recent purchase offer for the property, a closing statement for the sale of the property, etc. Written comments should be on 8½ x 11 inch paper. Photographs should be secured to 8½ x 11 inch sheets of paper and labeled. All information submitted to the Board of Assessment Review becomes part of the permanent record and cannot be returned.

A link to the grievance form (Form RP-524) can be found on-line by going to the Assessment page on the City's website under the Board of Assessment Review tab. There is also a link to a publication "Contesting your Assessment in New York State".

YOU WILL BE NOTIFIED BY MAIL OF THE BOARD'S DECISION ON OR ABOUT JULY 1, 2020.

Equalization Rate: 96.00

Department of Assessments • 2 North Main Street • Canandaigua, NY 14424
(585) 337-2235