
City of Canandaigua CSC Task Force

Meeting Minutes

Location: Wood Library

Date: October 10, 2019

Time: 6:30-7:30 pm

Present:

Suzette van der Sterre, CSC Task Force Chair

Maria Bucci

Erich Dittmar

Lauren Dittmar

Chris Glattly

Thomas Lyon

David Poteet

Karen White

Not Present:

Rob Richardson, Assistant City Manager, CSC Task Force Coordinator

Laura Kenyon

Ellen Polimeni

Ryan Wilmer

1. Welcome

- Quick news/updates:
 - Suzi is participating in a focus group for Ontario County Sustainability and Solid Waste Management Strategic Planning and may look for input/feedback from group to share at future meetings.
 - Impact Earth presented findings of Municipal Solid Waste Audit for City buildings at last City Council meeting. Results showed that the City's buildings are currently at 36% waste diversion. City will look to Task Force for advice on how to move forward to improve.

2. Coordinator Report

- C-PACE Financing:
 - Local Law enacted and Municipal Agreement authorized at October 3rd Council meeting
 - Once final agreement executed the program is live.

- Once executed, I will reach out to Chamber and BID
- Community Choice Aggregation:
 - Introduced at October 3rd meeting and tabled
 - Public Hearing & vote scheduled for November 7th City Council Meeting
 - Will be more than one
 - Roctricity to make presentation during November 7th Public Hearing
- Municipal Solid Waste Audit
 - Findings presented at October 8th Environmental/Parks Committee Meeting
- Looking into NYSEDA Charge Point Program to add charging stations
 - Meeting with Jim Sprague to identify charge points
 - Will send specs to Chris for review
- Attempting to connect w/ FLCC Environmental Conservation Department
 - No Response thus far- will try again

3. Old Business

- Reviewed status for the various action items that are currently being worked on by Task Force members:
 - CSC Approved Benchmarking (Suzi)—In progress/No update.
 - Community GHG Inventory (Rob)—In progress.
 - Government Operations GHG Inventory (Rob)—In progress.
 - Natural Resources Inventory (Rob)—No update.
 - Green Vendor Fair (Maria and Chris)—FLCC Sustainability Coordinator, Barbara Kasulaitis, has compiled a comprehensive list of possible vendors from the Finger Lakes region. Next steps:
 - Secure a date: March 2020?
 - Secure a location: Somewhere with enough space to accommodate fairly large booths/setups. School gymnasium? FLCC? Civic Center? Possibly ask vendors to pay a small fee to cover the cost of renting the space.
 - Send out invitations to vendors by December 2019?
 - Create a commitment form for the vendors.
 - Promote the event with combination of free media and paid media.
 - Zero Waste Events Guidelines (Lauren and Karen)—Draft of Guidelines has been shared with group. Members provided some feedback. Will continue to tweak document and work on finalizing. As a first step, would like to possibly include a link for the guidelines on City's 'Special Events' webpage, beneath the link to the events application.
 - City Building Recycling and Composting (Rob and Dave): Now that the Municipal Waste Audit has been completed by Impact Earth, we can start thinking about how recycling/composting efforts can be improved upon in city buildings.
 - Recycling PR Campaign (Maria)—See below (Municipal Waste and Recycling Grant).
 - Municipal Waste and Recycling Grant (Suzi)
 - Due: Oct 31, 2019
 - Grant will assist local governments with paying for recycling education, coordination, promotion and planning (RECPP).

- Ontario County and City of Canandaigua/CSC want to work together/support each other in efforts.
- Educational and Promotional Ideas (promotion of Waste Reduction, Recycling, Composting, etc.)
 - Magnets with information about how/what to recycle
 - Billboard?
 - PSA's
 - Co-sponsor (with Wood Library) Monthly DEC Webinar public viewings at library? Try to enlist help of 'local experts' on each webinar topic for additional discussion, etc.

4. New Business

- PE10 Action: Annual Progress Report
 - Brainstormed list of actions/initiatives from 2019 to include in report:
 - Creation of Climate Smart Canandaigua (January)
 - Creation of Climate Smart Canandaigua webpage on City's website, and Climate Smart Canandaigua Facebook page
 - Co-hosted Earthapalooza (April)
 - Achieved Bronze Certification (April). Announcement made by Lieutenant Governor Kathy Hochul and NYS DEC Commissioner Basil Seggos at Commons Park in Canandaigua.
 - Enlisted some participation from eligible City residents for DEC's Buffer in a Bag Grant, and set a goal of higher participation if available again in 2020.
 - Participated in Canandaigua Art and Music Festival (July)
 - Participated in 4th of July Parade
 - Enlisted participation from the TESLA group and other Electric Vehicles to participate in 4th of July Parade
 - LED Streetlight Installation by the City (September)
 - Municipal Waste Audit performed in City buildings (October)
 - Sustained (and new) participation and positive feedback by residents in City's Backyard Composting Program
 - In the process of applying for Municipal Waste and Recycling Grant (October)
 - Working Sustainability initiatives into City's Comprehensive Plan
- Press coverage
 - Task Force agreed that it can improve on more consistent press releases, etc. (Daily Messenger?) about matters that involve CSC's interests.