



CITY OF CANANDAIGUA FIRE DEPARTMENT

Fire Chief Frank Magnera
335 South Main Street
Canandaigua, NY 14424-2118
Phone (585) 396-5052 Fax (585) 394-2706



COMMON FIRE CODE VIOLATIONS CHECKLIST

EXITS

- ✓ Door/Aisle is not obstructed (inside and outside).
- ✓ Exit door opens easily and freely.
- ✓ Illuminated exit signs maintained in working order.
- ✓ Emergency Action Plan & Evacuation plans known by all employees.
- ✓ Proper lock/hardware on exit door. (No flush bolts, hasps, etc.)
- ✓ Emergency & Exit Lighting tested annually and maintained. Annual 90 min power test on Emergency Lighting.
- ✓ Exit Doors with panic hardware shall have no other locking devices.
- ✓ Clear access around building maintained.
- ✓ If main entrance door is equipped with a double keyed deadbolt. Sign / Sticker on door "This door to remain unlocked during locking devices business hours".

FIRE EXTINGUISHER / FIRE PROTECTION EQUIPMENT

- ✓ Fire Extinguisher(s) installed as required. (Located every 75' and on each level of the building)
- ✓ Fire extinguisher top does not exceed 5' from floor as mounted.
- ✓ Hood extinguishing system 6-mo. service completed.
- ✓ Fire alarm system in proper working order (Tested Annually).
- ✓ Fire sprinkler system in proper working order (Tested Quarterly).
- ✓ Fire Extinguisher not obstructed.
- ✓ Class K Extinguisher installed for Hood & Duct.
- ✓ Fire Extinguisher has been serviced within the past year & new service tag has been attached.
- ✓ Carbon Monoxide (CO) Detector(s) Installed – *Combination Smoke & CO Not Permitted.*

ELECTRICAL

- ✓ No extension cords in use in place of permanent wiring.
- ✓ There are no spliced or frayed cords/wires.
- ✓ Electrical panel is not overloaded / obstructed.
- ✓ Electrical Panel Clearance 36" from front - 30" on sides
- ✓ No multi-plug adapters in use, other than approved power taps.
- ✓ Circuit breakers are labeled.
- ✓ No exposed wire not in conduit. ceilings, floors, under doors, or floor coverings.
- ✓ No missing/broken electrical cover plate(s)
- ✓ Electrical extension cords do not extend through walls or ceilings.
- ✓ No broken or faulty switch/outlets.

APPLIANCES/MECHANICAL DEVICES

- ✓ No Combustible or Flammable Gas use in buildings without FD Authorization
- ✓ All appliances including clothes dryers are properly vented.
- ✓ Boilers are inspected.



CITY OF CANANDAIGUA FIRE DEPARTMENT

Fire Chief Frank Magnera
335 South Main Street
Canandaigua, NY 14424-2118
Phone (585) 396-5052 Fax (585) 394-2706



STORAGE / HOUSEKEEPING

- ✓ No combustible material stored near ignition sources.
- ✓ Flammable liquids properly stored.
- ✓ No accumulation of combustible materials.
- ✓ Storage must be kept orderly.
- ✓ Hood System Cleaned / Maintained as least every 6 months. High volume use must be done Quarterly.
- ✓ Storage must be kept 24" from ceilings. 18" clearance between storage and sprinkler head.
- ✓ Compressed gas cylinders secured.
- ✓ Stairwells & Hallways free of storage.
- ✓ No combustible storage permitted under stairwells.
- ✓ Missing ceiling tiles must be replaced.
- ✓ All wall / ceiling holes or penetrations are fire caulked or sealed.
- ✓ Area around building free of combustible material (weeds, trash, boxes,)